

# Counties Manukau District Health Board Hospital Advisory Committee

## Minutes

of the meeting of the members of the Counties Manukau District Health Board Hospital Advisory Committee held on Tuesday 27<sup>th</sup> April 2010 at 9.00am, Meeting Room 2 & 3, Staff Centre, Level 2, Middlemore Hospital

- Present: Mr Paul Cressey (Chair), Mr Don Barker, Ms Ruth DeSouza, Ms Anne Candy, Mr Bob Clark, Mr Arthur Anae, Ms Lope Ginnen, Mr Michael Williams, Mr Nuku Rapana, Ms Miria Andrews, Ms Colleen Brown
- In attendance: Dr Don Mackie, Mr Sam Bartrum, Mr Tony Hickmott, Mr Ron Pearson, Mr Richard Laktin, Ms Denise Kivell, Mrs Pauline Hanna, Mrs Christine Lockhart (Secretary)
- Apologies: Ms Rereokeroa Shaw, Mr Bob Wichman, Prof Gregor Coster, Mr Geraint Martin, Mr Ron Dunham, Ms Colleen Brown (lateness), Mr Paul Cressey (lateness), Ms Miria Andrews (lateness), Mr Michael Williams (lateness), Mr Nuku Rapana (lateness), Ms Pauline Hanna (lateness)

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### 1. Welcome

The Chair welcomed all present members.

### 2. Apologies

Apologies were received from Ms Rereokeroa Shaw, Mr Bob Wichman, Prof Gregor Coster, Mr Geraint Martin, Mr Ron Dunham, Ms Colleen Brown, Mr Paul Cressey, Ms Miria Andrews, Mr Michael Williams, Mr Nuku Rapana and Ms Pauline Hanna for lateness.

**Moved** Mr Arthur Anae, **Seconded** Ms Ruth DeSouza **Carried** Unanimously

### 3. Ratification of Previous Minutes 23<sup>rd</sup> March 2010

#### Resolution:

The minutes of the meeting held on Tuesday 23<sup>rd</sup> March 2010, having been circulated, were taken as read and confirmed.

**Moved** Ms Lope Ginnen **Seconded** Mr Arthur Anae, **Carried** Unanimously

#### Summary of Actions

Summary of Actions read and noted.

### 3. Matters Arising

There were no matters arising.

### 4. Procedural Issues

#### Register of Disclosure of Interest

- Mr Arthur Anae advised changes required for the Register of Disclosure of Interest remove "Member MIT Council".

## 6. Board/Advisory Committee Verbal Updates by Members

*POU* - Noted no Verbal Update.

*DiSAC* - Noted no Verbal Update.

*Board* – Noted no Verbal Update.

*CPHAC*: Noted no Verbal Update.

*PHAC* - Noted no Verbal Update.

## 6. Open Committee Reports

**7.1 Chief Operating Report.** Dr Don Mackie reported on the COO report.

### Volumes

March was a busy month for the Provider Arm, with an increase of 180 patients discharges compared with March 09. EC continues to be very busy with an increase of 649 patients compared with March 09. Year to date, a further 884 patients have received elective surgery compared with the same period last year.

### Revenue

ACC elective surgery analysis is underway to quantify the impact as it appears there are a number of declined shoulder surgeries waiting for a FSA.

Mr Tony Hickmott advised a meeting is confirmed with the COO and CPS's New Zealand agenda for Tahitian Burns to further progress the new contract discussions and payment issues.

### Surgical Services

Considerable emphasis has been placed on bringing FSA numbers down within required time frames and this has been achieved in all areas except ORL. ORL now booked in additional evening and Saturday sessions. Extra emphasis continues to be placed on expired planned appointments and patients waiting longer than 6 months for treatment.

Consultation has been done in recent weeks on a new management and clinical governance for Manukau *Superclinic* and Surgery Centre (soon to be rebranded as Manukau Health Park).

From Monday 10<sup>th</sup> May there will be a very smart looking man in uniform (with the words Concierge on his shirt) stationed by the main AMC entrance. This new position is being trialled by Mr Orlando Munro (orderly) and will determine if a concierge or door person would improve the Hospital experience for patients, staff and visitors. Mr Munro will also help with way-finding, assisting in enforcing No Smoking Policy and keeping the main entrance clean and tidy.

### General Comment

Ms Ruth DeSouza raised the question why the ecigarette is not available at CMDHB? **Action:** Ms Anne Candy to bring up at CPHAC meeting. Ms Christine Lockhart to advise CPHAC's secretary.

### Womens Health

Midwifery recruitment campaign showing promising interest from UK, Australia and The Netherlands, with 4 appointments made since the start of the campaign.

Healthware re-alignment and integration with Concerto on track.

### Medicine

6 hours can be ours initiative for the quarter ended achieved 95.4% against the goal "all patients are transferred or discharged from EC within 6 hours unless clinically indicated".

Noted the 2<sup>nd</sup> cardiology nurse specialist has achieved nurse practitioner status.

Renal acute volumes both inpatient and dialysis have impacted on the AMC dialysis unit and have been running at over 100% occupancy in acute unit and between 98-100% in the chronic units. Options are being considered for management of future growth in renal volumes and in the process preparing a briefing paper for HAC, with work being done by Mr Gary Jackson.

Ascribe update to version 10 was unsuccessful despite 2 attempts in March. Go-live for the upgrade has been postponed until after Easter. **Action:** Mr Paul Cressey requested an update/results of the Business Case (post implementation plan) what it pre-dedicated, cost etc...

RIS PACS Business Case with covering letter had been forwarded to Mr Graeme Osborne Chair National Health IT Board, now sitting with the MoH.

Regional Nutrition and Food Service Business Case to establish a regional Nutrition Food Service for the Auckland Metropolitan DHBs will be coming through to HAC in the May meeting.

## 9. Presentations

### EC Presentations

Ms Vanessa Thornton and Mr Brad Healey presented on EC Presentations.

Future Challenges;

- Analysis of current >6hrs LOS i.e. last 5% clinical/non clinical
- Sustaining the cultural change (new recruits & late adapters)
- Continuing to focus on quality care
  - Time critical treatments/investigation
  - Implementation of quality initiatives e.g. falls/nurse handover

Other initiatives;

- Opening AOU 26<sup>th</sup> April 10
- Flow in Mentoring area
- Smokefree
- Influenza Vaccination
- Staffing retention

### General Comment

Fantastic milestone to reach 95% in the month of March. Congratulations and well done from the Hospital Advisory Committee. Mr Brad Healey advised 6hours Can Be Ours won the Oral Section of the Science Fest which was held on 22<sup>nd</sup> April.

### Patient InFLUenza Vaccination 2010

Ms Maggie Spencer presented on Patient InFLUenza Vaccination 2010.

- Response to H1N1 pandemic. MoH increased eligibility by 10% for pregnant, obese and Kids <5 years. DHB initiative to offer vaccine to eligible inpatients.
- Group formed with divisional representation to develop own models and set up systems to deliver, with pharmacy support and consultation with Medical Records, Decision Support and Occupational Health.
- Number vaccinated 2013.
- Establish key vaccination areas for next year i.e. EC, MSC and MMH foyer. Identify strategies for different target groups.

## 7. Open Committee Reports

### 7.1 Chief Operating Report continued...

#### Mental Health

Taken as Read.

#### ARHOP

The Community Geriatric Team is completing reviews of all clients moved from the Blue Dove facility in January. In addition, the team are developing information and processes to support Advance Care planning and the Education programme for palliative care in residential care facilities during 2010.

Noted at Franklin and Pukekohe a number of small projects that are underway to maintain building integrity and usability.

### **General Comment**

The NASC team need to communicate more out in the community to raise their service profile. **Action:** NASC team to provide a presentation to DiSAC. Ms Christine Lockhart to advise CPHAC's secretary.

### **Chief Medical Officer, Director of Nursing, Director of Allied Health**

Noted the Very High Intensive Users (VHIU) project continues with the 4 locality based coordinators, research component driven by Prof Harry Rea.

Guardrails roll out IT software attached to Intravenous pumps is on track with clinical sign off of medications in adult areas. Guardrails IT software stops the pumps dispensing small or high levels of drugs.

### **Human Resource**

Discussion was held over the USA Sector Scoping Excursion. Concerns were raised regarding how the representation was selected. Mr Paul Cressey suggested that Mr Sam Bartrum present a full strategic workforce initiative analysis to the main board.

### **Recommendation**

The Hospital Advisory Committee recommends;

- Workforce Development direction be brought to full board, take into account Manuwhenua/Tainui (strategic relationship).

**Moved** Mr Paul Cressey, **Seconded** Ms Lope Ginnen **Carried** Unanimously

### **Facilities**

Taken as Read.

### **Quality**

Taken as Read.

### **Resolution**

Received the Chief Operating Report.

**Moved** Mr Don Barker **Seconded** Ms Miria Andrews **Carried** Unanimously

## **9. Presentations continued...**

### **District Strategic Plan Review Process and Communications Plan**

Ms Pauline Hanna, Ms Kar Po Chang, and Ms Solitaire Henare presented the District Strategic Plan Review Process and Communications Plan

- Objective to outline the DSP review process, timeframes, communications and engage staff and community.
- Approach and timeframes
  - Plan review phase (April – June 2010)
  - Plan consultation phase (July – early September 2010)
  - Plan finalisation and implementation phase (October – early 2011)
- 5 workstreams of “Delivering the Triple Aim”
  - Population Health
  - Patient Experience
  - Cost and Quality
  - Strategic Capacity development
  - Health Equity
- Communications
  - [www.cmdhb.org.nz](http://www.cmdhb.org.nz)
  - Print media
  - Local Radio
  - Newsletters
  - Face to face meetings

### **General Comment**

Ms Ruth DeSouza suggested Refugees Communities to be included in the communications plan.

**Financial Performance**– Mr Richard Laktin reported on the financial performance.  
The report was taken as read and noted.

**Operational Volumes** – Mr Tony Hickmott reported on the operational volumes.  
The report was taken as read and noted.

### **IDFs – Volume Reconciliation**

Ms Pauline Hanna provided a brief overview.  
Taken as Read.

### **Resolution**

Received the Financial Performance, Operational Volumes and IDF Report.  
**Moved** Ms Lope Ginnen **Seconded** Ms Miria Andrews **Carried** Unanimously

## **9. Presentations continued...**

### **Health Equity**

Mr Bernard Te Paa presented on the Health Equity.

Purpose of the Health Equity working group is to further embed 'Equity' into all CMDHB activities. General discussion was held and debated, with some questions raised. Mr Bernard Te Paa happy to have individual discussions prior to the June meeting.

- Does this explain what "equity" is?
- Value type approach of doing things?
- "Equal opportunity" instead "outcomes"
- Advocate plenty of time i.e. 1 hour discussion at the June Board meeting.

**Action:** Mr Paul Cressey to request Health Equity be placed on the Board June meeting for an hour discussion.

The Committee resolved (moved Mr Arthur Anae/seconded Ms Anne Candy) that the public and media be excluded from the item on the Industrial Relations, Chief Operating Officer Confidential Report, FMP Committee Report, Report on Service Design and Risk Register (OPIAs 9(2)(i), Standing orders Schedule 2 cl 2(g) to enable the carrying out of commercial activities. The motion was carried unanimously.

The Committee opened the meeting to the public.

**Moved** Mr Paul Cressey, **Seconded** Ms Ruth DeSouza, **Carried** Unanimously

## **10. General Business**

There was no General Business.

Mr Bob Clark closed the meeting with karakia. Meeting closed at 12.10pm.

## **11. Next Meeting**

To be held Tuesday 25<sup>th</sup> May 2010, 9.00am, Manukau Room, CMDHB, 19 Lambie Drive, Manukau.

Signed as a true and correct record on the 25<sup>th</sup> day of May 2010.

Chair: **Mr Paul Cressey**

Recommendation (moved **Ms Lope Ginnen**/seconded **Mr Michael Williams**)

**The minutes of the meeting of Counties Manukau District Health Board Hospital Advisory Committee of 27<sup>th</sup> April 2010 are approved.**