

# Counties Manukau District Health Board Hospital Advisory Committee

## Minutes

of the meeting of the members of the Counties Manukau District Health Board Hospital Advisory Committee held on Tuesday 26<sup>th</sup> January 2010, Manukau *Superclinic*, Conference 1, Cnr Browns Road & Great South Road, Manukau

- Present: Mr Paul Cressey (Chair), Professor Gregor Coster, Mr Arthur Anae, Ms Rereokeroa Shaw, Mr Bob Clark, Mr Bob Wichman, Mr Don Barker, Ms Anne Candy, Mr Michael Williams, Ms Colleen Brown, Ms Lope Ginnen, Ms Ruth DeSouza, Mr Nuku Rapana, Ms Miria Andrews
- In attendance: Mr Ron Dunham, Mr Geraint Martin, Dr Don Mackie, Ms Stella Ward, Mr Tony Hickmott, Mr Richard Laktin, Ms Denise Kivell, Mrs Christine Lockhart (Secretary)
- Apologies: Mrs Pauline Hanna, Mr Nuku Rapana (lateness), Ms Anne Candy (lateness), Ms Miria Andrews (lateness)

### 1. Welcome

The Chair welcomed all present members. Mr Bob Clark offered the karakia. Mr Paul Cressey provided a brief overview of the Hospital Advisory Committee's future aspirations.

- Seek assurance from Management (Governance)
- Priorities – Quality and Workforce
- Continue to focus on excellence (Going Good to Great)
- Scorecard

### 2. Apologies

Apologies were received from Mrs Pauline Hanna. Mr Nuku Rapana, Ms Anne Candy and Ms Miria Andrews for lateness.

**Moved** Mr Arthur Anae, **Seconded** Mr Bob Wichman, **Carried** Unanimously

### 3. Ratification of Previous Minutes 24<sup>th</sup> November 2009

#### Resolution:

The minutes of the meeting held on Tuesday 24<sup>th</sup> November 2009, having been circulated, were taken as read and confirmed.

**Moved** Ms Lope Ginnen **Seconded** Mr Bob Wichman, **Carried** Unanimously

#### Summary of Actions

Summary of Actions read and noted.

### 3. Matters Arising

- A Thank You letter from the board to the staff for their Good 2 Great initiative.
- Project Houston gradually building. **Action:** Mr Ron Dunham to include brief summary in the COO report every month.
- Provide an update on the Pyxis rollout. **Action:** Mr Ron Dunham to include in the COO Report.

#### 4. Procedural Issues

##### Register of Disclosure of Interest

- Ms Lope Ginnen to advise Ms Lyn Butler changes to the Register of Disclosure of Interest.
- Mr Paul Cressey advised the bullet point “Chairman, Injury Surveillance Ministerial Advisory Panel (ISMAP)” to be removed from the Register of Disclosure of Interest.

#### 6. Board/Advisory Committee Verbal Updates by Members

**POU** - Ms Anne Candy provided an update.

- Mr Bernard Te Paa organising Treaty of Waitangi training for the Board.
- Kaumatua and Kuia were thanked for their great work and contribution made in 2009.
- Expressed condolences on the death of Whaea Junie Wahine who had provided over 50 years service to Maaori Health.
- Ms Anne Candy raised the question is there any interaction with the board and chaplains? Do the chaplains go to Cultural Competency courses? **Action:** Mr Ron Dunham to follow up for the next meeting.

**CPHAC** - Ms Anne Candy provided an update.

- National Health Targets and How CMDHB is Performing by Pauline Hanna
  - Short stays in Emergency Department
  - Improved access Elective Surgery **Action:** Ms Anne Candy raised the question on how do we prioritise for Health of Older People? What is the point status i.e Cataracts? Dr Don Mackie to provide a report for the next meeting.

**Board** – Mr Paul Cressey provided an update.

- Thriving in Difficult Times & Productivity presentation by Mr Geraint Martin, Ms Stella Ward and Mr Kim Arcus.
- 6 Hours Can Be Ours presentation by Mr Brad Healey and Ms Vanessa Thornton.
- Regional Information Strategy Plan approved.
- Safe Medication Management Programme approved.

**DiSAC:** Ms Colleen Brown provided an update.

- Planning Day
- Health of Older People

**PHAC** - Noted no update

#### 6. Open Committee Reports

**7.1 Chief Operating Report.** Mr Ron Dunham reported on the COO report.

##### **Swine Flu (H1N1)**

Season Flu vaccines will be available from mid March. These offer protection against swine flu and two other common influenza virus strains.

Counties Manukau will be offering an ‘early bird’ vaccine from February at no charge for people with certain medical conditions. This vaccine will give protection against swine flu now for those who do not want to wait for the seasonal flu vaccine. It involves a course of two vaccines three weeks apart.

Individuals who receive the swine flu ‘early bird’ vaccine are advised to also receive the seasonal flu vaccine from their Doctor as it becomes available.

Clinics will be held at the Manukau Surgery Centre at Manukau Superclinic. **Action:** Mr Ron Dunham to report to the board on the progress.

##### **Volumes**

December was another busy month for the Provider Arm with an 8% (512) increase in patient discharges compared with December 08.

## **Revenue**

All potential ACC revenue has been identified, invoiced and received from ACC, and will be reviewed on an ongoing basis.

## **Kidz First**

Ms Colleen Brown raised the question 'how will this be achieved' regarding the Hearing and Vision screening for 4 years olds being done through Early Childhood education centres with community clinics for those children not attending Early Childhood Education? **Action:** Mr Ron Dunham to follow up and provide more information.

## **Womens Health**

The Tindall Foundation supported the Pu Ora Matatini programme to fund further scholarships, and expand the programme to include midwifery, fund Return to Practice programmes in midwifery and nursing and develop capacity.

## **General Comment**

Ms Anne Candy noted the board would like to be invited to any inaugural opportunities. **Action:** Ms Denise Kivell to follow this up within the Provider Arm.

Mr Michael Williams requested benchmarking on the DHBs of the number of midwives/birthing numbers. **Action:** Ms Nettie Knetsch to provide a report.

## **Medicine**

6 hours campaign a sustainable improvement. Significant progress continues to be made to achieve the goal of "all patients are transferred or discharged from EC within 6 hours unless clinically indicated".

Dr Don Mackie advised CMDHB will be running a pilot of the Physician Assistant Role, bringing over two experienced Pas from the USA to work in elective surgery for 12 months. CMDHB, on behalf of the four Northern DHBs and in partnership with the University of Auckland, is about to embark on the first stage of a new regional pilot that will trial the USA trained, medical model Physician Assistant (PA) role. This is a first for the region and New Zealand and if successful could result in further pilots of PAs working within other DHBs in the region and throughout the country. The pilot is being funded by the Ministry of Health's new Health Workforce New Zealand (HWNZ – previously the Clinical Training Agency Board).

## **General Comment**

Noted from Hospital Advisory Committee their congratulations on the significant improvement in corridor patients from 11% to 1% for December 09.

**Moved** Ms Colleen Brown, **Seconded** Ms Ruth DeSouza, **Carried** Unanimously

## **Laboratory**

**IANZ Accreditation** - Noted the importance to have the Corrective Action Request relating to the Phlebotomy service finalised.

## **Chief Medical Officer, Director of Nursing, Director of Allied Health**

Noted the increase of District Nurse visits indicates longer nursing time due to acuity and complexity of patients.

## **Human Resource**

Noted from Hospital Advisory Committee their acknowledgement of the hard work which has been done with the workforce development key projects especially the Tindalls Foundation.

**Financial Performance** – Mr Richard Laktin reported on the financial performance.

The report was taken as read and noted.

**Operational Volumes** – Mr Tony Hickmott reported on the operational volumes.

The report was taken as read and noted.

## **Resolution**

Received the Chief Operating Officer's Report.

**Moved** Mr Paul Cressey, **Seconded** Ms Lope Ginnen, **Carried** Unanimously

## 9. Presentations

### Photo Focus in Nursing Care

Ms Pamela Hill presented Photo Focus in Nursing Care which won a national competition run by magazine Kai Tiaki Nursing New Zealand. The photo depicts more than the simple task of a nurse washing a man's feet. The nurse is asking him about his pain and how he was managing it, building trust and in these times gleaning information they need to provide the best care for their patients.

District Nurses are the way of the future because they carry a wealth of knowledge, skill and respect for people and their culture. **Action:** Invite Ms Pamela Hill back to present on District Nurses later in the year.

### Nursing Professional Development Unit (NPDU)

Ms Dianne Barnhill and Ms Beverley McClelland provided a brief summary on Nursing Professional Development Unit.

- Synergistic approach to Positive Patient Outcomes
  - Dedicated Education Units
  - Nursing Post Graduate Development
  - Nurse Entry to Practice
  - Framework for Education and Development (FEDS)

The Committee resolved (moved Mr Paul Cressey /seconded Prof Gregor Coster) that the public and media be excluded from the item on the Business Case RIS PAC, Industrial Relations, Chief Operating Officer Report, Risk Register (OPIAs 9(2)(i), Standing orders Schedule 2 cl 2(g) to enable the carrying out of commercial activities. The motion was carried unanimously.

The Committee opened the meeting to the public.

**Moved** Ms Lope Ginnen, **Seconded** Ms Ruth DeSouza, **Carried** Unanimously

## 9. Presentations continued...

### Safe Staffing Healthy Workplace

Ms Denise Kivell presented on the Safe Staffing Healthy Workplace. The NZNO and DHB are committed to work together on the need to develop a mechanism for nurses, midwives and employees to respond immediately if workloads exceed determined levels. To develop and implement sustainable solutions to safe staffing issues, developed in a way that has the confidence of nurses and midwives.

### Recommendation

The Hospital Advisory Committee recommends to receive the overview of the Safe Staffing Healthy Workplace 3 D initiative currently occurring at CMDHB.

**Moved** Prof Gregor Coster, **Seconded** Ms Lope Ginnen, **Carried** Unanimously

## 10. General Business

There were no General Business.

Mr Bob Clark closed the meeting with karakia. Meeting closed at 12.00pm.

## 11. Next Meeting

To be held Tuesday 23<sup>rd</sup> February 2010, 9.00am, Manukau Room, CMDHB, 19 Lambie Drive, Manukau

Signed as a true and correct record on the 23<sup>rd</sup> day of February 2010.

Chair: **Prof Gregor Coster (Acting Chair)**

Recommendation (moved **Mr Bob Wichman**/seconded **Ms Lope Ginnen**)

**The minutes of the meeting of Counties Manukau District Health Board Hospital Advisory Committee of 26<sup>th</sup> January 2010 are approved.**