

Counties Manukau District Health Board Hospital Advisory Committee

Minutes

of the meeting of the members of the Counties Manukau District Health Board Hospital Advisory Committee held on Tuesday 23rd February 2010 at 9.00am, Manukau Room, CMDHB, 19 Lambie Drive, Manukau

- Present: Professor Gregor Coster (Acting Chair), Mr Arthur Anae, Ms Rereokeroa Shaw, Mr Bob Clark, Mr Bob Wichman, Mr Michael Williams, Ms Colleen Brown, Ms Lope Ginnen, Mr Nuku Rapana, Ms Miria Andrews
- In attendance: Mr Ron Dunham, Dr Don Mackie, Mr Tony Hickmott, Mr Richard Laktin, Ms Denise Kivell, Mrs Pauline Hanna, Mrs Christine Lockhart (Secretary)
- Apologies: Mr Paul Cressey, Mr Don Barker, Ms Anne Candy, Ms Ruth DeSouza, Ms Stella Ward, Mr Bob Wichman (early departure) Ms Denise Kivell (early departure), Ms Miria Andrews (early departure)

1. Welcome

The Chair welcomed all present members. Mr Bob Clark offered the karakia.

2. Apologies

Apologies were received from Mr Paul Cressey, Mr Don Barker, Ms Anne Candy, Ms Ruth DeSouza, Ms Stella Ward. Mr Bob Wichman, Ms Denise Kivell, Ms Miria Andrews for early departure.

Moved Prof Gregor Coster, **Seconded** Mr Arthur Anae, **Carried** Unanimously

3. Ratification of Previous Minutes 26th January 2010

Resolution:

The minutes of the meeting held on Tuesday 26th January 2010, having been circulated, were taken as read and confirmed.

Moved Mr Bob Wichman **Seconded** Ms Lope Ginnen, **Carried** Unanimously

Summary of Actions

Summary of Actions read and noted.

3. Matters Arising

There were no matters arising.

4. Procedural Issues

Register of Disclosure of Interest

- Ms Lope Ginnen, Prof Gregor Coster and Ms Miria Andrews to advise Ms Lyn Butler changes to the Register of Disclosure of Interest.

Terms of Appointments

- Noted renewal appointments due in March 2010.

6. Board/Advisory Committee Verbal Updates by Members

POU - Noted no update.

CPHAC - Noted no update.

Board – Noted no update.

DiSAC: Noted no update.

PHAC - Mr Arthur Anae provided an update.

- LotuMoui Summit held on 10th February went very well.

6. Open Committee Reports

7.1 Chief Operating Report. Mr Ron Dunham reported on the COO report.

Major Issues

The first Medical Radiation Technologists (MRT) workforce strike withdrawal within operating rooms for a period of 8 hours on 25th February 2010. Contingency plans are in place with cover provided by non union staff of Middlemore. It will require the rescheduling of some surgery at Manukau so that major surgery that will require xrays in theatre is scheduled for other days.

The second notice is over the week of 27th /28th February. The MRTs will not be utilising their own cars to come to work for call out on that day. Contingency alternatives will be in place.

The third notice is over the 5th/6th and 7th March. The MRTs will not be providing services for MRIs and Angiography. Contingency plans are in place with cover provided by non union staff of Middlemore.

Life Preserving Services (LPS) has been signed off and approved by the APEX.

Smokefree Intervention

There has been considerable emphasis on encouraging staff to intervene with smokers and provide advice on NRT. CMDHB was seen as the lowest to uptake in the MoH reporting. Stickers have now been organised and are placed on the clinical notes and ticked, so that Coders can include this information in their reporting. Reporting next quarter with an improvement.

Putting in place a Doorman at the Main Entrance who will welcome, offer assistance, point of contact, help with parking and challenge smokers.

Volumes

January was a quieter month for the Provider Arm with a 2% (129) decrease in patient discharges compared with January 09. EC on the other hand continued to record an increase of 381 patients compared with January 09. Year to date, a further 1,100 patients have received elective surgery compared with the same period last year.

Mr Ron Dunham advised Ms Pauline Hanna is working on the Intervention Rates based on need.

Revenue

Tahitian government fixed term contract has expired. CMDHB provides Burns treatment services to the residents of Tahiti. Further work is underway to up date the costs and charges for these services.

Kidz First

Ms Colleen Brown raised the subject on domestic violence and what are the conservative costs in Kidz First/Womens Health. How much are we moving with this? **Action:** Dr Don Mackie to raise this with Ms Nettie Knetsch.

Womens Health

Midwifery shortage remains steady. 9 new graduate midwives started at the end of January 2010 which will further improve the vacancy rate. The Tindall Foundation will help support nurses who would like to train as midwives.

Medicine

Good progress continues to be made to achieve the goal of “all patients are transferred or discharged from EC within 6 hours unless clinically indicated”. For the quarter to date tracking at 96% with the worst day at 91%.

Mr Michael Williams raised the question within the 6 hours how long are the bulk of the patients are waiting? **Action:** Mr Ron Dunham to provide a scatter graph on times for the next meeting. Look at re-admission rates of 7 days and 30 days and provide an update. Present the 6hr DVD at the next meeting.

Action: Ms Stella Ward to present the “Thriving in Difficult Times” which was presented at the OPJ Conference at the next meeting.

Mental Health

The Auckland Region Mental Health Information Technology (ARMHIT) steering group reconvened this month and the focus of the group continues to be on the final phase of implementation of the electronic record system (HCC) across the region.

Continued discussions with ADHB regarding the Regional Eating Disorder programme.

The Committee resolved (moved Mr Michael Williams/seconded Ms Colleen Brown) that the public and media be excluded from the item on the COO Report – Mental Health (OPIAs 9(2)(i), Standing orders Schedule 2 cl 2(g) to enable the carrying out of commercial activities. The motion was carried unanimously.

The Committee opened the meeting to the public.

Moved Mr Michael Williams, **Seconded** Ms Colleen Brown, **Carried** Unanimously

ARHOP

Taken as Read.

Chief Medical Officer, Director of Nursing, Director of Allied Health

Taken as Read.

Noted - It is with regret the resignation of Ms Stella Ward departing CMDHB on 26th March. Stella Wards new position will be at Canterbury/West Coast DHBs. Hospital Advisory Committee wishes Stella well in her role.

Human Resource

Taken as Read.

Noted - Joan Withers will be the chair of the Tindall Foundation Steering Group.

Facilities

Edmund Hillary Building Stage 2 with Mainzeal Construction continues work in the basement, ground and Levels 2 & 5 with the fitout that is expected to be handed over in April 2010.

Refurbishment work for Breast Screening is progressing well and is ahead of programme for completion late February 2010.

Quality

Key Quality Indicators for DNA rate requires more work to be done. Prof Gregor Coster raised the question has CMDHB done research for Maaori/Pacific? Communication & Transport is a chronic issue?

Action: Dr Don Mackie to follow up and what processes have been put in place to reduce DNA rates?

Clinical Indicators

Dr Don Mackie advised Unaccepted Histology Report responsibilities have been shuffled for reviewing, sign off and action. Registrars require training within their orientation. Targeting individual teams as this is a performance issue. Work in progress.

Financial Performance– Mr Richard Laktin reported on the financial performance. The report was taken as read and noted.

Operational Volumes – Mr Tony Hickmott reported on the operational volumes. The report was taken as read and noted.

Action: Mr Richard Laktin to provide a new forecast in a reasonable format.

9. Presentations

Primary Options for Acute Care (POAC)

Dr Allan Moffitt presented on Primary Options for Acute care (POAC). To reduce demand on Public Hospital acute services by enabling patients to be managed safely in the community. POAC focus for 2010:

- More consistent and effective utilisation of POAC services across CMDHB practices (e.g. focus on practices with nil/low POAC utilisation and high admissions), and across the Auckland region.
- More transparent services specification including reporting, KPIs and overheads/management costs.
- Regional alignment and consistency of POAC service and contracts.
- Review of 2 pilot POAC contracts for primary mental health patient support services and the Very High Intensive User (VHIU) programme.

The Role and Contribution of Allied Health Professional Leaders to the Clinical, Strategic and Operational Function of CMDHB.

Mr Malcolm Stewart and Ms Maree Grbin provided a brief summary on The Role and Contribution of Allied Health Professional Leaders to the Clinical, Strategic and Operational Function of CMDHB.

- The Allied Health Professional Leaders play a significant role in underpinning safe and effective practice for the 17% of CMDHB staff (21% of clinical staff) who are allied health professionals.
- The PLs are also frequently involved in service development and quality improvement initiatives across a wide range of services and involving staff of all professions. They provide a strong horizontal span of involvement and action gives them a strong and possibly unique role in facilitating, leading and championing organisational change.

7. Open Committee Reports

7.1 Chief Operating Report continued...

Summary of Actions

Mr Ron Dunham provided the feedback on:

- Change of supply quantity for community pharmaceuticals under discretionary community supply (DCS)
- Clinical Indicator for non-surgical management of ectopic pregnancy
- Chaplains
- Pyxis Update

Resolution

Received the Chief Operating Officer's Report.

Moved Mr Michael Williams **Seconded** Mr Arthur Anae, **Carried** Unanimously

The Committee resolved (moved Mr Arthur Anae/seconded Ms Lope Ginnen) that the public and media be excluded from the item on the Industrial Relations, FMP Committee Report, Report on Service Design and Risk Register (OPIAs 9(2)(i), Standing orders Schedule 2 cl 2(g) to enable the carrying out of commercial activities. The motion was carried unanimously.

The Committee opened the meeting to the public.

Moved Mr Arthur Anae, **Seconded** Ms Lope Ginnen, **Carried** Unanimously

10. General Business

There was no General Business.

Mr Bob Clark closed the meeting with karakia. Meeting closed at 12.00pm.

11. Next Meeting

To be held Tuesday 23rd March 2010, 9.00am, Manukau Room, CMDHB, 19 Lambie Drive, Manukau

Signed as a true and correct record on the 23rd day of March 2010.

Acting Chair: **Professor Gregor Coster**

Recommendation (moved **Bob Wichman**/seconded **Prof Gregor Coster**)

The minutes of the meeting of Counties Manukau District Health Board Hospital Advisory Committee of 23rd February 2010 are approved.