

Counties Manukau District Health Board Hospital Advisory Committee

Minutes

of the meeting of the members of the Counties Manukau District Health Board Hospital Advisory Committee held on Tuesday 28th October 2008 at 8.30am, Meeting Rooms 2 & 3, Staff Centre, Level 2, Middlemore Hospital

- Present: Mr Paul Cressey (Chair), Prof Gregor Coster, Mr Don Barker, Mr Arthur Anae, Mr Bob Wichman, Mr Bob Clark, Ms Lope Ginnen, Ms Colleen Brown, Ms Miria Andrews, Ms Anne Candy, Ms Ruth DeSouza, Mr Michael Williams
- In attendance: Mr Ron Dunham, Ms Denise Kivell, Mr Tony Hickmott, Mr Geraint Martin, Ms Stella Ward, Dr Don Mackie, Mr Richard Laktin, Ms Pauline Hanna, Mr Ron Pearson, Mrs Christine Lockhart (Secretary)
- Apologies: Ms Rereokeroa Shaw, Mr Nuku Rapana, Mr Arthur Anae (early departure), Mr Bob Clark (early departure)

1. Welcome

The Chair welcomed all and present members. Mr Bob Clark offered the karakia.

2. Apologies

Apologies were received from Ms Rereokeroa Shaw and Mr Nuku Rapana. Mr Arthur Anae and Mr Bob Clark for departing early.

Moved: Ms Ruth DeSouza **Seconded:** Mr Don Barker, **Carried:** Unanimously

3. Ratification of Previous Minutes 23rd September 2008

Resolution:

The minutes of the meeting held on Tuesday 23rd September 2008, having been circulated, were taken as read and confirmed.

Moved: Mr Don Barker **Seconded:** Mr Bob Clark, **Carried:** Unanimously

Summary of Actions

The Summary of Actions was discussed.

- Serious Sentinel Events due February/March 2009. Dr Don Mackie updated in regard to the Medical Council reference checking of CMDHB doctors that between service by service the processes are different and will be bringing into line with a standardised check sheet.
- The Family Violence presentation to be presented at the next meeting.
- The Risk Register to continue as status quo until the review has been completed and replaced with new methodology. Mr Geraint Martin to be involved in the review.

4. Matters Arising

There were no Matters Arising.

5. Procedural Issues

Register of Disclosure of Interests

- Mr Michael Williams advised the word “Treescope” should be “Treescape”.
- Mr Arthur Anae advised he is a member of The John Walker 'Find Your Field of Dreams' Foundation.

Board Members & Committee Members Appointments

- Mr Nuku Rapana and Mr Bob Clark appointment ends November 2008. Mr Paul Cressey to have discussions regarding the process with Mr Nuku Rapana and Mr Bob Clark.

6. Board/Advisory Committee Verbal Updates by Members

CPHAC and POU: Ms Anne Candy provided an update.

- Maaori Nurses initiative. It is an innovative partnership between MSD/Winz, MIT and TKOH and funded from CMDHB and MoH.

PHAC: Mr Arthur Anae provided an update.

- LotuMoui Games – the preliminary rounds are being hugely supported by the community.

Board: Prof Gregor Coster provided an update.

- Congratulated Paul Cressey on the newly appointed position of Deputy Chair on the CMDHB Board.
- Long Term Fiscal Challenge in Health presented by Clair Douglas, Treasury.
- Eating Disorder Services presented by Richard Leggat, Chairman.
- Minister’s letter – Future directions for the sector.
- Regional Collaboration Project presented by Andrew Macdonald, HP.
- Noted there is a Smoking Policy and is up to the Management to enforce.

7. Open Committee Reports

7.1 Chief Operating Officer’s Report: Mr Ron Dunham reported on the COO report.

Key points:

- **Elective Performance** – Overall volumes continue to be higher than previous years. The two additional “ward” spaces have been critical solutions to the peak volumes during winter. The additional surgical beds have provided additional capacity and the short stay admissions unit managed by utilising this capacity.
- **Emergency Care** – Struggle to meet their triage times. The B floor flexi ward has been used as a decant ward to move the patients who have remained overnight in EC.

General Comments

Mr Paul Cressey raised the question is CMDHB working to solve Acute Demand with Primary Care? Is this being looked at right across DHB’s? Mr Geraint Martin replied that CMDHB are working along side some General Practices and refocusing within the community.

Ms Colleen Brown raised the issue of the EC article in the Manukau Courier. Mr Geraint Martin advised he is in the process of addressing this, and working on a very highly detailed response regarding the allegations made. Mr Geraint Martin advised that the Board will be made aware of the strategy that is being taken.

- **Medicine** – Microbiology increased by 37% for the month due to the demands of Multi Resistant Organism testing and screening which is a significant component of the testing volume.
- There continues to be significant focus on the 6 hour length of stay target however the 80% target continues to be difficult to achieve in most specialities due to high patient occupancy throughout the hospital and continuing high numbers of inpatient boarders in EC. This is a very complex problem with the need to engage staff in all areas, aim to have plans in place for each patient at 4-5 hours with some improvement in the next coming months.

Mr Ron Pearson arrived 10.30am.

9. Presentations

Midwifery Workforce Update

Ms Nettie Knetsch, Ms Thelma Thompson and Ms Debra Fenton provided an update on the Midwifery Workforce.

- Current Midwifery FTE and Trend
 - August 2007 FTE permanently employed was 97.4.
 - YTD September 2008 FTE permanently employed is 92.
 - Net gain of number of midwives over 07/08 was 6 and YTD 08/09 is 2; however many permanent staff have decrease3d their overall FTE to cope with the ongoing workload and hence the overall decrease in FTE.
 - Internal Bureau FTE is around 15 per month.
 - External Bureau FTE has increased to 4 per month.
 - AUT joint Midwifery Education Service has increased to 2.7 FTE per month.
- Actions/Initiatives
 - Maternity Action Plan (11 Action Goals)
 - TKOH/AUT/CMDHB initiative aiming for 10 Maaori student midwives to be supported for the 2009 academic year.
 - Increase AUT satellite capacity at MMH (more videoconferencing capacity).
 - Introduction of a Nurse Educator in Maternity to support the increasing number of RNs now employed in Maternity.
 - Scope the introduction of Community Support Workers in Community Midwifery team.
 - Ongoing promotion of the primary maternity units.
- Noted that the Medical Council are not regulating the HCA role. CMDHB to look at providing orientation for this role.

Resolution

Mr Paul Cressey acknowledged the presentation.

HAC notes the positive initiatives including the TKOH/AUT/CMDHB initiative, and the increasing use of the community birthing units. **Action:** Provide an update of the Midwifery Workforce in six months (April).

Moved: Mr Paul Cressey **Seconded:** Prof Gregor Coster, **Carried:** Unanimously

7. Open Committee Reports

7.1 Chief Operating Officer's Report continued...

- **Mental Health** – Noted that the acting Service Manager in Faleola (Pacific Service) is implementing more stringent sick leave management processes. **Action:** Mr Ron Dunham to provide an update at the November meeting.
- **CMO/DoN/DHA** – Two Nursing PhD research proposals supported with UoA (Coaching & Supervision and Human Factors associated with Surgical Nursing). Return to Nursing Scholarship finalised with South Auckland Health Foundation.

Financial Performance – Mr Richard Laktin reported on the Financial Performance.

Key Points:

- Overall the months result was a surplus with a favourable variance. Revenue favourable primarily due to higher ACC revenue and Hips & Knees revenue.
- Nursing Personnel costs unfavourable due to the use of internal bureau nurses for sick coverage, vacancies, and unbudgeted Ward A.

Operational Volumes – Mr Tony Hickmott reported on the Operational Volumes.

Resolution

That the Chief Operating Officers Report including the Financial and Volumes report be accepted.

Moved: Mr Bob Wichman **Seconded:** Ms Colleen Brown, **Carried:** Unanimously

The Committee resolved (moved Ms Miria Andrews/seconded Mr Michael Williams) that the public and media be excluded from the item on Industrial Relations, Report on Service Redesign, Auckland Regional External Nursing Bureau (OPIAs 9(2)(i), Standing orders Schedule 2 cl 2(g) to enable the carrying out of commercial activities. The motion was carried unanimously.

The Committee opened the meeting to the public 11.30am

Moved: Ms Miria Andrews **Seconded:** Mr Michael Williams **Carried:** Unanimously

9. Presentations continued...

Intervention Rate Analysis Hospital Services

Ms Pauline Hanna presented on Counties Manukau District Health population view. Volumes of actual activity and Standardised Discharge rates from 30 June 2008, comparing these to 2002/03. Recapping what the Standardised Discharge Rates are.

Action: Ms Pauline Hanna to provide Mr Gary Jackson's document on Intervention Rates and provide an update in six months (April).

Resolution

HAC notes the improvement in Intervention rates for the Counties Manukau population and acknowledges the efforts of the staff and management team in achieving these.

Moved: Mr Paul Cressey **Seconded:** Prof Gregor Coster, **Carried:** Unanimously

Funding the Provider Arm

Ms Pauline Hanna presented on the Funding the Provider Arm providing a brief summary of the Population based Funding Model, CMDHB Expenditure, Budget Setting 2008/09, Cost Budget 2008/09 vs Revenue Target and What is a WIES.

Resolution

That the Intervention Rate Analysis Hospital Services and Funding the Provider Arm presentations be received.

Moved: Mr Don Barker **Seconded:** Ms Lope Ginnen, **Carried:** Unanimously

10. General Business

- Liverpool Pathway presentation deferred to New Year.

Ms Miria Andrews closed the meeting with karakia. Meeting closed at 12.07pm.

11. Next Meeting

To be held Tuesday 25th November 2008 at 9.00am, Meeting Rooms 2 & 3, Staff Centre, Level 2, Middlemore Hospital.

Signed as a true and correct record on the 25th day of November 2008.

Chair: **Mr Paul Cressey**

Recommendation (moved **Mr Bob Wichman**/seconded **Mr Don Barker**)

The minutes of the meeting of Counties Manukau District Health Board Hospital Advisory Committee of 28th October 2008 are approved.