

Counties Manukau District Health Board Hospital Advisory Committee

Minutes

of the meeting of the members of the Counties Manukau District Health Board Hospital Advisory Committee held on Tuesday, 28th November 2006 at 9.00am at Boardroom, CMDHB, 19 Lambie Drive, Manukau

- Present:** Ms Airini Tukerangi (Chair), Mr Pat Snedden, Mr Donald Barker, Mr Bob Wichman, Mr David Collings, Mr Paul Cressey, Mr Nuku Rapana, Mr Bob Clark, Mrs Miria Andrews
- In attendance:** Mr Chris Fleming, Mr Don Mackie, Mr Tony Hickmott, Mrs Pauline Hanna, Mrs Dale Oliff, Mrs Christine Lockhart (Secretary)
- Apologies:** Mr Arthur Anae (lateness), Mr Nuku Rapana (lateness), Mrs Miria Andrews (lateness), Bob Clark, (lateness)
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1. Welcome

The Chair welcomed all and present members. There were no public in attendance. Mr Pat Snedden offered the karakia.

2. Apologies

Apologies were received from Mr Arthur Anae, Mr Nuku Rapana, Mrs Miria Andrews and Mr Bob Clark for lateness.

Moved: Mr Bob Wichman, **Seconded:** Mr Don Barker, **Carried:** Unanimously

3. Minutes of Previous Meeting

The minutes of the meeting held on 24th October were confirmed.

Moved: Mr Bob Wichman, **Seconded:** Mr Don Barker, **Carried:** Unanimously

4. Matters Arising

- Tony Hickmott advised the payroll processes are improving.

Moved: Bob Wichman, **Seconded:** Arthur Anae, **Carried:** Unanimously

5. Procedural Issues

There were no Procedural Issues.

6. Board Advisory Committee Verbal updates

Members provided Advisory Committee updates.

CPHAC: Ms Airini Tukerangi provided an update.

Key Points:

- Signoff approved for the Let's Beat Diabetes implementation plan. Awaiting population health feedback in February.

PHAC: Mr Nuku Rapana provided an update.

Key Points:

- PATHs presented by Jude Woolston
- Health Needs Analysis presented by Brad Novak

POU: Mr Pat Snedden provided an update.

Key Points:

- Monitoring of Maori Performance in Health – Interventions
- Let's Beat Diabetes
- Support for NGO programmes and signoff
- Tikianga Beat Practice presentation

7. Open Committee Reports

7.1 GMs' Report

The report was taken as read and noted.

Key Points:

Kidz First/Womens Health

- The Paediatric Medicine graph came under discussion.
 - What has changed and shifted the axis? Interested to have an analytical thought on this.
 - What are the interactions with Kidz First and POAC? Is there a relationship?
 - Is there anything out of the Menz B programme that could be used?
 - What are the variables and the limiting factors?
- Mr Pat Snedden noted the Hospital Advisory Committee is supportive for an initiative to be looked at.

Action: Mr Chris Fleming to invite Ms Nettie Knetsch/Gary Jackson/Allan Moffitt to present an update on Paediatric Trends/POAC for children.

Action: Ms Nettie Knetsch to present an update on Fruit in Schools.

Mr Bob Clark arrived at 9.23am.

- Mr Paul Cressey requested a graph on Midwifery FTE's.
- Mr Bob Wichman asked the question on how many Midwives are in the pipeline.

Action: Mr Chris Fleming to provide a Vacancy Report on a quarterly basis and turnover by staffing group.

Ms Allison Enright and Mrs Miria Andrews arrived 9.35am.

The Committee resolved (moved Mr Nuku Rapana/seconded Mr David Collings) that the public and media be excluded from the item on Industrial Relations OPIA s 9(2)(i), Standing orders Schedule 2 cl 2(g) to enable the carrying out of commercial activities. The motion was carried unanimously.

The meeting was reopened to the public at 10.10am.

Moved: Mr Nuku Rapana, **Seconded:** Mr David Collings, **Carried:** Unanimously

GM's report to be continued.

7.1 GMs' Report

Surgical & Ambulatory Care

- **New Elective Surgery Funding** - Mr Chris Fleming highlighted the confirmation in writing from the Ministry of the New Elective Service Funding. This means that we can apply this funding to assist in the delivery of the catch up volume from 2005/06. Mr Chris Fleming will be seeking to lift the cap on the 500 WIES and subcontract as many in private.
- Mr Paul Cressey queried can we do the volumes? Nervous around this and what is the plan?
- **Elective Service Performance Indicators (ESPI)** – Mr Chris Fleming to provide an update as to where the thresholds are at the moment. Need to be transparent of the thresholds via Healthlink/Websites.

Action: Mr Don Mackie to discuss with Dr Tom Bracken regarding keeping Primary Care updated on a regular basis.

Action: Mr Chris Fleming to present the Theatre Review findings once they are finalised.

Pat Frengley arrived at 10.30am

7.3 Clinical/Quality Report

Report of the External Auditor of Clinical Standards was taken as read and noted.

- Pat Frengley provided a brief summary of the Clinical Indicators traffic lights and was satisfied with the explanations provided on the following:
 - ED Triage Seen by Time-all categories are 'Red' due to the increasing difficulties in ED which are reflected in the deteriorating performance in all triage categories.
 - All Radiology Reporting have again escalated to the ED category and will need to maintain careful oversight of these indicators.
 - Histology Reports Accepted within 7 days has moved to Orange category, due to the attention being paid to them.

General Discussion

- Mr Pat Snedden questioned as to why the ED Triage Seen by Time has shifted across the 3 levels?
- Mr Don Mackie commented high winter volumes, access block for beds. There is a project called 'Better Way' which will be looking at these issues.
- Mrs Dale Oliff commented there is a programme in place starting February 07 of 6 new graduates being appointed and trained by the EC team with another 6 following in September.

Arthur Anae arrived at 11.54am.

- Paul Cressey requested an action plan be presented to the main board in 2007 and recommend management provide solutions.

Recommendation:

The Hospital Advisory Committee recommendation;

- Acknowledge the details provided to the Hospital Advisory Committee.
- A report to be prepared for the Hospital Advisory Committee and Board outlining the solutions management has put in place regarding the deteriorating performance in all triage categories.
- **Moved:** Mr Paul Cressey, **Seconded:** Mr Nuku Rapana, **Carried:** Unanimously
- **High Dependency Unit** – Mr Pat Frengley highlighted the need to have a High Dependency Unit which would help the Emergency Care related issues. HDU/ICU Capacity is already being projected managed by Ms MaryAnne Scott which is part of the 'Better Way' project.

GM's report to be continued.

7.1 GMs' Report

Acute Care/Medicine/Clinical Support

- MRI out of hours was raised as a red flag due to Manukau Radiology Institute Ltd withdrawing this service. There is an interim arrangement with ADHB dealing on a day by day basis at present. Mr Ron Pearson and Mr Brad Healey are in discussions with Manukau Radiology Institute.

The report was accepted.

Moved: Mrs Miria Andrews, **Seconded:** Mr David Collings, **Carried:** Unanimously

Don Mackie and Chris Fleming left 11.24am

7.2 Financial Performance

The paper was taken as read and noted. Tony Hickmott summarised the financial performance.

Key Points:

- October's result for the Provider Arm was a loss of \$723k for the month, a \$3k favourable variance against budget and \$856k favourable variance YTD.
- ACC outstanding debt more robust.
- Positive feedback and endorsement from the Independent Review of the Supplementary Core Consolidation Business Case.

Action: Mr Chris Fleming and Mr Tony Hickmott to provide a better alignment of the WIES Summary for Core DHB contracts (Page 25).

- The draft version of the amended Occupancy Report to continue as the new graphs (page 31).

7.4 healthAlliance Report

The report was taken as read and noted.

The Committee resolved (moved Miria Andrews/seconded Arthur Anae) that the public and media be excluded from the item on FMP 2 Management Group Project Status Summary Report, Risk Register (OPIA s 9(2)(i), Standing orders Schedule 2 cl 2(g) to enable the carrying out of commercial activities. The motion was carried unanimously.

The meeting was reopened to the public at 11.55pm.

Moved: Mr Bob Wichman, **Seconded:** Mrs Miria Andrews **Carried:** Unanimously

8. Presentations

There were no presentations.

9. General Business

Ms Airini Tukerangi thanked Mrs Dale Oliff for her contribution to the Hospital Advisory Committee. The Hospital Advisory Committee wished her well in her new position at Lakes DHB in the New Year.

Mr Arthur Anae closed the meeting with karakia. Meeting closed at 12.00pm.

10. Next Meeting

To be held Tuesday 23rd January 2007 at 9.00am, Meeting Rooms 2 & 3, Level 2, Staff Centre, Middlemore Hospital.

Signed as a true and correct record on the 23rd day of January 2007.

Chair: **Paul Cressey (Acting Chair)**

Recommendation (moved **Don Barker**/ seconded **David Collings**)

The minutes of the meeting of Counties Manukau District Health Board Hospital Advisory Committee of 28th November 2006 are approved.