

**Minutes of the meeting of the Members of
the Counties Manukau District Health Board Hospital Advisory Committee,
held in the Board Room, DHB Offices, 19 Lambie Drive, Manukau
on Wednesday 3 October 2001 at 1.00pm**

Present: Mr Geoff Wales (Chair), Mrs Metua Faasisila, Ms Ailua Fatialofa,
Mr Wayne McLean

In attendance: Mr Ross Keenan, Mr David Clarke, Mr Brian Rousseau, Mr Ron
Pearson, Mr Peter Tod, Mr Alistair Burry (Secretary)

Apologies: Dr Ian Brown, Prof. Harley Gray

1. Welcome

The Chair welcomed the Committee to the meeting, noting that there were no public or media in attendance.

2. Apologies

Apologies were received from Dr Ian Brown and Prof. Harley Gray.

3. Minutes of Previous Meeting

The minutes of the meeting held on 5th September 2001 were confirmed, subject to noting that an apology should have been recorded for Mr Ron Pearson, and approved. **This recommendation was moved by Mr McLean, seconded by Ms Fatialofa and carried unanimously.**

4. Matters Arising

From the Chief Operating Officer's Report:

- **4/ 6.7 Parking**

Due to time constraints, the BOOT proposal will now be submitted directly to the Board meeting next week. However, it will be circulated to all HAC members on Friday October 5 and members were invited to refer any comments they might have to the HAC Chair, Mr Wales.

- **7 Committee Membership and Continuity**

The Board Chair, Mr Keenan, advised that he had received nominations from Manawhenua to the various committees and these will be taken to the main Board to approve.

5. Procedural Issues

The Committee resolved (moved Mr W. McLean / seconded by Ms Ailua Fatialofa) that the public be excluded from the discussion of the Financial and Clinical Performance and Contracts sections of the Chief Operating Officer's report, with this motion carried unanimously.

5.1 Deputations

There were no deputations.

5.2 Disclosure of Interest

Committee members confirmed that in respect of the committee meeting, there were no conflicts arising, other than those previously declared.

6. Chief Operating Officer's Report

Mr Rousseau spoke to the issues detailed in his report.

6.1. Presentation – Waiting List Management

Ms Alison Barber, Service Manager Patient Co-ordination at the Manukau SuperClinic, gave a presentation on the Waiting Lists for patients to receive treatment at the South Auckland Health. The Ministry of Health's Financially Sustainable Threshold (FST) was explained. This measure determines the priority attributed to a patient.

Patients not able to be seen within the Government's 6 month policy guideline are sent back to their GP to manage their treatment.

Concern was expressed by the Committee at the size of the waiting list. Mr Clarke estimated that it would require funding of an additional \$9m per year for 4 years, reducing to \$6m p.a. thereafter, to achieve any significant reduction in the waiting lists.

6.2. Presentation – SuperClinic Did Not Attend's

Mrs Pauline Hanna (General Manager Ambulatory Care) updated the Committee on the position with patients not arriving for their appointments at the SuperClinic. Currently this is tracking at 12% of total bookings, which is a significant improvement. The target is to reduce this to below 10% by the end of this financial year. Certain groups have been identified with high DNA rates – e.g. Maori and Pacific children, and Diabetes patients.

Initiatives to improve the DNA rate were outlined to the Committee. For example, it was noticed that there was good attendance at Monday evening clinics and a possible extension of this to Saturdays and/or other evenings was being considered.

Mr Brian Emery, Group Manager Maori Health, informed the Committee of the recent study undertaken to identify why Maori patients had not attended their appointments. From a population of 982 Maori DNA's in a 3 month period, 134 were interviewed. A number of reasons were identified, such as lack of transport, changing of address, unsuitable timing and never receiving advice of the appointment.

6.3. Key Issues

a) Opening of Manukau Surgery Centre

The recently completed stage 1 of the MSC is scheduled to open on October 15. Familiarisation and training of staff is currently being conducted.

b) Mental Health

The Acute Mental Health Unit at Middlemore (Tiaho Mai) continues to be very busy. It is now proposed to establish 5 additional beds for older (over 55) less acute mental health patients in the AT&R (Assessment Treatment and Rehabilitation) unit. The Ministry of Health will not provide funding for the establishment of any additional inpatient mental health beds.

It was agreed that Dr Verity Humbertstone of Intensive Community Services would be requested to make a presentation to the October or November Board meeting on this proposed initiative.

6.4. Financial Performance

6.5. Clinical Performance

6.6. Contracts – Electricity Supply

At the end of the discussion on Financial and Clinical Performance and Contracts the meeting was reopened to the public.

6.7. Capital Expenditure Requests

a) Service Order Management

The Committee resolved (moved Mr McLean/ seconded Mrs Faasisila) that the Committee recommend to the Counties Manukau District Health Board approval of capital expenditure of \$652,000 for Phase One Pilot Proof of Concept for e-prescribing and Laboratory Service Order Management.

It was noted that this project was in the Capital Expenditure budget for the current year as a Priority 1 project.

b) Manukau Surgery Centre Infrastructure Component

The Committee resolved (moved Mrs Faasisila/ seconded Mr McLean) that the Committee recommend to the Counties Manukau District Health Board approval of capital expenditure of \$1,081,000 to complete the infrastructure requirements of the new Manukau Surgery Centre.

It was noted that this CER was within the \$2,012,000 budget previously approved by the Board, with a CER for \$876,000 approved last financial year.

6.8. Strategic Issues

a) Winter 2001 Update

The graphs in the report were reviewed by the Committee. The reduction in

influenza cases was noted. As winter now appeared to be at an end, this would be the last report.

Issues on the delays in discharging Medicine patients, which caused congestion in ED, continued to be addressed.

b) Wage Negotiations

Discussions continue with nurses and SMO's over their remuneration claims. The widespread nursing shortage was noted.

6.9. Facilities Modernisation Project

Mr Pearson noted that he had been advised by the Ministry of Health that the request from CMDHB for \$8.4m equity funding for the construction of stage 2 of the Adult Medical Centre and completion of the stage 1 building (except for fit-out of the top floor), together with \$2m for new facilities for the Neonatal unit, were being submitted to Treasury the day of the meeting.

\$12.5m has been spent on the completed first stage of the Adult Medical Centre. The \$8.4m will cover construction of the second wing (\$7m) plus IT and equipment.

7. Glossary of Terms

Management were requested to add further terms to the List of Acronyms & Jargon:

ADE	Adverse Drug Event
BOOT	Build, Own, Operate, Transfer
INR	International Normalised Ratio

8. General Business

There was no general business.

9. Next Meeting

To be held Wednesday 7th November 2001 at 1.00pm at the District Health Board offices at 19 Lambie Drive, Manukau City.

The meeting closed at 3.45pm.

Signed as a true and correct record on the day of 2001.

Chair:
Geoff Wales

Recommendation (moved/ seconded)

**The minutes of the meeting of Counties Manukau District Health Board Hospital
Advisory Committee of 3rd October 2001 be approved.**