

## Minutes of the Disability Support Advisory Committee

Of the meeting held on **Monday, 12 April 2010, 1.00pm-4.00pm** in the Manukau Boardroom, CMDHB,  
19 Lambie Drive, Manukau City

Topics	Discussion
<b>2. Welcome and Apologies</b>	<p><u>Present</u> Ms Colleen Brown (Chair), Ms Joanna Katipa, Mr Ezekiel Robson, Ms Alma Wilson, Ms Joy Simpson, Ms Anne Candy and Ms Chris Ellis.</p> <p><u>In attendance</u> Ms Sam Cliffe (apologies for lateness), Ms Mele Ioasa (minute taker).</p> <p><u>Apologies</u> Mr Philip Beilby, Prof Greg Coster.</p> <p><b>Resolution:</b> That the apologies be accepted.</p> <p><u>Absent</u> Ms Te Aomarama Wilson, Ms Miria Andrews, Ms Heather Grace.</p> <p>Ms Brown welcomed the DiSAC committee attendees today. Ms Katipa opened the meeting with a karakia (prayer) at 1.08pm.</p>
<b>3. DiSAC Networking and Future Planning</b>	<p><u>Home Health Care for the Elderly</u></p> <ul style="list-style-type: none"> <li>• Ms Simpson tabled an article in the Herald that highlighted a number of concerns within the Home Health Care services currently being provided through the DHBs.</li> <li>• The article mentioned multiple mobility issues. The standard recovery period to achieve a level of independence for clients was one and a half years.</li> <li>• Familial differences included the subjective opinions of family involvement with clients each day assisting with such chores as shopping. Comments have been shared that have insisted that these families are hindering the progress towards independence for clients.</li> </ul> <p><u>Flagging</u></p> <ul style="list-style-type: none"> <li>• Ms Brown raised an issue which involves the Special Education Review Committee recently experienced the process of submitting and presenting.</li> <li>• Aware that procedures seem to have changed as usual submission notification was not sent out to the usual providers. Submissions were made for oral presentations, it seems though that essentially time spent developing these ideas alongside presenting them have been somewhat disregarded.</li> <li>• Currently sit with a presentation due between a colleague and myself with a total presenting time of five minutes (2½ minutes each).</li> <li>• Concern at a possible trend that the Government are indulging which does not follow usual policy procedures. There are essential providers that are being left to slip through the cracks.</li> </ul>
<b>4. Minutes of the previous meeting</b>	<p><b>Resolution:</b> Following the amendments made on page 9, the previous minutes of 8 March 2010 were accepted as a true record.</p> <p><b>Moved:</b> Ms Colleen Brown/Ms Alma Wilson. <b>Carried:</b> Unanimously.</p>
<b>5. Actions Items Register</b>	<p><u>Child Disability Allowance</u> Ms Cliffe to organize a meeting with Ms Brown and appropriate services (Ministry of Health and Work &amp; Income NZ) to be completed before presentation at GPHO meeting.</p> <p><u>08/09 Workplan DiSAC Meeting with Manukau City Council (MCC)</u> Request to have MCC Steering Group invited to the next DiSAC meeting.</p> <p><u>08/09 Workplan DiSAC</u> Ms Candy requested the 2010 action be plan updated to allow for progress moving forward. Information be received on the Disability Strategy and Maori Disability</p>

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	<p>Action Plan.</p> <p><u>Manurewa Marae DiSAC Meeting</u></p> <ul style="list-style-type: none"> <li>• Ms Cliffe to provide key notes for the marae meeting with a general update of services.</li> <li>• Ms Brown asked for confirmation of official invite progress, specifically with the handover of DiSAC from Ms Stella Ward. PRFC have expressed an interest in this meeting.</li> <li>• Ms Katipa queried process of protocol in preparation; involved parties to be confirmed and attendees made aware of protocol. Agenda also needs to be done. Clarification of whenua forum or marae board to be determined as to who is organizing powhiri. Marae secretary to be contacted.</li> <li>• Ms Candy requested the Health Centre blessing date to be confirmed, as to perhaps incorporate this into the Marae meeting if conducive.</li> <li>• Ms Candy and Ms Katipa be involved in the organizational aspects of Marae meeting.</li> </ul> <p><b>Resolution:</b> Ms Cliffe to confirm invites along with protocol and involved parties identified.</p> <p><u>Enduring Power of Attorney (EPOA)</u> Ms Simpson queried whether this item required action.</p> <p><u>Individualised Funding</u> That the Ministry of Health presentation be confirmed with a number of items. Ms Brown to add to work plan with feedback to be made available from Dr Hickey after June. Ms Brown asked for clarification in relation to pages 18-19 as to what this information involves (attention Ms Eliza Fa’apu’e for action).</p> <p><b>Resolution:</b> Ms Cliffe to confirm MOH presentation with a number of items.</p>
<p><b>5. Procedural Issues</b></p>	<p>5.1 Interests Register (noted no changes) 5.2 Special Interests Register (noted no changes) 5.3 Quick Reference Guide – Conflicts of Interest (noted no changes)</p>
<p><b>6. Maori Disability Steering Group Update</b></p>	<p><b>Mr Bernard Te Paa – General Manager, Maaori Health</b></p> <p><u>Maori Disability Action Plan</u></p> <ul style="list-style-type: none"> <li>• Papers provided with PowerPoint.</li> </ul> <p><b>Resolution:</b> Mr Te Paa to continue to update DiSAC.</p> <p><u>Discussion</u></p> <ul style="list-style-type: none"> <li>• Ms Cliffe requested Mr Te Paa’s input with overall arrangements for the May meeting scheduled on marae. Numerous queries in regards to protocol, invites and DiSAC involvement with POU alongside the Maori Disability Leadership Group.</li> <li>• Ms Brown queried overall key issues that need to be addressed in regards to DiSAC involvement in supporting Maori Disability Leadership Group.</li> <li>• Mr Te Paa confirmed that DiSAC would be involved with and participate in the Maori Disability Leadership Group’s presentation and information sharing session scheduled for the next DiSAC meeting.</li> <li>• Other discussion points that will be covered include, ‘specialised marae’ - which reflects the need for disabled access and utilisation for marae and facilities.</li> <li>• Government emphasis on Disabled Community Integration which extends into legislative criteria which covers disability compliance. Whether to include at a council level or focus as a best practice initiative.</li> </ul>

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	<ul style="list-style-type: none"> <li>• Ms Candy raised issue of disabled people’s ability to host on a marae; this would be an imperative part of disability independence on marae. There would be no exceptions for the ability of these people to host on a marae.</li> <li>• Query for Mr Te Paa regarding availability of minutes from POU and the Leadership Group. Ms Katipa is the appointed DiSAC representative; she will source minutes for the DiSAC group to preview.</li> <li>• Ms Candy questioned Ms Tanya Kingi’s goals and key issues involved with the Disability Plan. Ms Brown responded that the paper was tabled at DiSAC and relayed that it was a great report that registered disabled issues with key findings from studies.</li> <li>• Also requested “Total Meeting” with Leadership group and DiSAC to discuss at length key issues. Mr Te Paa confirmed this forum would be available at the marae meeting in May.</li> <li>• Ms Candy questioned where the marae sat within the Maori Health Disability Plan. Mr Te Paa confirmed the marae focus was bought in outside of the leadership group strategy.</li> <li>• Ms Brown requested an audit South Auckland Wide of Disabled Access onto Marae and determines the findings; whether or not they need to be addressed at a council level. Also confirmed that this committee is a statutory committee.</li> <li>• Mr Te Paa concluded that the Maori Disability Leadership Group will assume to continue on, defining key issues from both groups and addressing each one to help develop and stabilise disabled services within CMDHB.</li> </ul> <p><b>Resolution:</b></p> <ul style="list-style-type: none"> <li>• Mr Te Paa to confirm Health Centre Blessing date.</li> <li>• Ms Katipa to source and provide copies of minutes to DiSAC from Maori Leadership Disability Group.</li> <li>• Ms Brown requested the presentation to be included in papers for next meeting.</li> <li>• Mr Te Paa to provide copy of Maori Disability Plan to DiSAC.</li> </ul>
<p><b>7. Health of Older People – Data Population</b></p>	<p><b>Mr Keming Wang – Clinical Analyst</b>  <u>Health of Older People Population</u></p> <ul style="list-style-type: none"> <li>• Presentation follow up at next meeting.</li> <li>• Ms Cliffe suggested Mr Wang to return to present on the financial impact and an analysis summary.</li> <li>• Ms Brown requested the presentation and any supporting documentation be included in papers for next meeting.</li> </ul>
<p><b>8. CMDHB District Strategic Plan</b></p>	<p><b>Ms Kar Po Chong – Planning Associate</b>  <u>District Strategic Plan 2006-2011 - Review Process &amp; Communications Plan</u></p> <ul style="list-style-type: none"> <li>• Papers provided with PowerPoint to be distributed in following papers for May meeting.</li> <li>• Ms Brown suggested that radio be initialised as a medium to communicate with the public. Also confirmed that various Board members would be available for any further discussion on this topic if required.</li> <li>• Request for any public forums to maintain ‘kaupapa’ of being disabled people friendly venues.</li> </ul>
<p><b>9. CMDHB Policies “J”</b></p>	<p><b>Joint Management of Patients by Mental Health and Medical Surgical Services</b></p> <ul style="list-style-type: none"> <li>• Floor opened up for any comments, suggestions.</li> <li>• Ms Simpson expressed concern that in the policy around acute and surgical care having cost implications that need to be addressed.</li> </ul>
<p><b>10. For Information Only</b></p>	<ol style="list-style-type: none"> <li>1. Service Mix Model for Older People</li> <li>2. Health of Older People (HOP) Population &amp; Services Projections</li> <li>3. Investigating The Complexities &amp; Consequences of Integrated Public Health</li> </ol>

Topics	Discussion
	Policy 4. Maaori Health Report 5. Terms of Reference 6. Membership of Committee 7. List of Acronyms
<b>11. General Business</b>	<u>Speech Therapist versus Parental Consent</u> <ul style="list-style-type: none"> <li>• Ms Brown raised the issue from last month regarding Speech Therapist overriding parents' wishes with the schools counter demanding parents' requests.</li> <li>• Ms Ward highlighted that this policy was currently under review but the existing policy will be current and active until the revised policy is accepted.</li> <li>• There is a formal complaint being lodged relating to parents being referred to paediatrician to counter therapist actions.</li> <li>• Ms Candy policies should be reviewed with the input of those that use the services.</li> <li>• Mr Robson made the comment that the policy also include a list of terms/specialist jargon to further understand the policy itself. There are terms included in this policy which are not transparent.</li> <li>• Request for future policies to include a list of terms for the DiSAC members to translate where necessary.</li> </ul> <p><b>Resolution:</b> Request for Mental Health and Disability Services Training update.</p> <p><b>Meeting closed</b> at 3.56pm.</p>
<p>Signed as a true and correct record on <b>Tuesday, 12 April 2010.</b></p> <p><b>Chair:</b> Ms Colleen Brown</p> <p><b>Resolution:</b> The minutes of the meeting of the Disability Support Advisory Committee of Counties Manukau District Health Board of 12 April 2010 are approved.</p> <p><b>Moved:</b> Ms Colleen Brown  <b>Seconded:</b> Unanimously  <b>Carried:</b> Unanimously</p>	