

# Community & Public Health Advisory Committee

## Minutes

of the meeting held on 28 November 2006, from 1.00 to 4.00pm, at the Boardroom, 19 Lambie Drive

Present:	<p>Mr Paul Cressey (Chairman), Ms Donna Richards, Mr David Collings, Ms Airini Tukerangi, Ms Miria Andrews, Ms Elizabeth Farrell, Mr Arthur Anae, Mr Sefita Hauoli, Mr Bill Mudgway, Whaea Nganeko Minhinnick, Ms Yvonne Waterreus, Mrs Jillian Dooley (2:15pm), Mr Pat Snedden, Ms Malia Hamani (2:00), Mr Don Barker</p> <p>In attendance: Dr Allan Moffitt, Mr Chris Mules, Mr Tony Kake and Ms Subha Srinivasan, (secretary)</p>	
Apologies:	<p>Dr Peter Didsbury, Dr Lynne Lane.</p> <p>Also noted that Ms Miria Andrews left at 3.00pm, Ms Airini Tukerangi left at 2.30pm and Mr David Collings and Ms Donna Richards left at 3.30pm</p>	
1) Welcome	<p>Mr Bill Mudgway opened the meeting with a karakia.</p>	<b>Action</b>
2) External presentation	<p><b>Franklin Positive Ageing Expo</b>  <u>Presentation of video and discussions</u>  <u>Winnie Potter, Chairperson and Chris Stabler – Project Co-ordinator Franklin Integration Project Reference Group</u> also joined CPHAC to speak about the expo.</p> <ul style="list-style-type: none"> <li>- Noted that the expo was a huge success with good attendance and participation.</li> <li>- Participants include ProCare, Alzhiemers Society, St John Ambulance, Fire Services and WINZ to name a few. Activities available were Tai Chi and line dancing</li> <li>- The objective of this expo was to raise awareness of support organisation and it was well subscribed. About 90% of the participants agreed their information needs were met.</li> <li>- The view will be used for promoting the next expo and for seeking sponsorship. It is hoped this will be a regular annual event.</li> <li>- Noted the event had financial support from the DHB contribution of \$5000 and other donations. In terms of actual expenditure, there was an underspend which will be used to fund the next year's expo.</li> <li>- Whaea Nganeko Minhinnick congratulated the team for coordinating and running the expo very well.</li> <li>- In response to Whaea Nganeko Minhinnick's query on participation/engagement from Maori/Pacific population, it was clarified that the Committee will work to ensure future expos are Maori/Pacific inclusive.</li> <li>- Mr Cressey congratulated and thanked the team for their enthusiasm and commitment on this initiative.</li> <li>- In response to the query re funds, Mr Mules clarified that the surplus funds can be used to fund next year's event.</li> </ul>	
3) Minutes of Previous	<p><b>Resolution:</b>            Noted that the minutes of the meeting of CPHAC held on Tuesday 25<sup>th</sup> October 2006, having been circulated, were taken</p>	

Meeting:	as read and confirmed.  <b>Moved:</b> Ms Airini Tukerangi <b>Seconded:</b> Ms Yvonne Wattereus <b>Carried:</b> Unanimous	
4) Procedural Matters	<p><b>4.1 Interests Register</b></p> <ul style="list-style-type: none"> <li>- Noted that the interests register continues to be updated. This is a standing item and members are requested to forward any updates to Subha for inclusion in the register.</li> </ul> <p><b>4.2 CPHAC Members' Profile</b></p> <ul style="list-style-type: none"> <li>- This has been updated and attached to agenda</li> </ul> <p><b>4.3 Membership</b></p> <ul style="list-style-type: none"> <li>- Noted that Mr Mules has written to Ms Fox acknowledging her resignation</li> <li>- In trying to get a replacement who can bring an older person's perspective to CPHAC, Mr Cressey has written to Age Concern seeking a nomination. The Committee has also approached Mrs Winnie Potter who's the Chair of the Franklin Integration Project.</li> </ul> <p><b>4.4 Meeting dates 2007</b></p> <ul style="list-style-type: none"> <li>- Noted a schedule of meetings for 2007 was circulated for members' information.</li> </ul>	
5) Matters Arising	<p><b>5.1 NASC update</b></p> <ul style="list-style-type: none"> <li>- Noted that the waiting list has increased as referrals have increased since August.</li> <li>- In trying to reduce the waiting times, a short-term approach has been the telephone based assessment.</li> <li>- Mr Mules clarified that even as efforts are being put to reduce the waiting list, it is proposed to review and find the fundamental causes/issues in order to resolve this long term.</li> </ul> <p><b>Resolution</b> That CPHAC receive the NASC update, noting there hasn't been any reduction in waiting times and that Management are taking actions will be taken to improve the situation.</p> <p><b>Moved:</b> Mr Paul Cressey <b>Seconded:</b> Mrs Jillian Dooley <b>Carried:</b> Unanimous</p>	C Mules
6) CPHAC Priorities	<p><b>Joint ARDS/CMDHB presentation - 5 year service plan for CMDHB and an update on Oral Health status. It was noted:</b></p> <ul style="list-style-type: none"> <li>- The oral health status isn't improving overall in the country.</li> <li>- The percentage of caries free in preschool group indicates there is a decline in the 4-5 year age band. This indicates that it is important to start enrolling the children at this age group.</li> <li>- In reviewing the trend of caries free in 5 year old children, the Auckland DHBs appear to be declining, but still seem to be doing better than the national average.</li> <li>- The average trend for DMFT in 5-year old children is rising for the Auckland DHBs and nationally.</li> <li>- The percentage trend of caries free in year 8 children is around the 50% which means 50% are caries free.</li> <li>- The average DMFT for year 8 (12-13 years) is increasing for the Counties population, this can be seen as a better indicator as the services are being accessed.</li> <li>- The national objective for this age group is to achieve 70% caries free and reduce DMFT to 0.8</li> <li>- Published literature overseas indicates that reduction in sugar consumption is directly linked to better oral health</li> </ul>	

	<p>outcomes.</p> <ul style="list-style-type: none"> <li>- It was also noted that data collection methodologies have changed, so a fuller set of data will be available for future statistics and analysis.</li> <li>- The service delivery targets for the Counties population is reflective of the population growth and closely aligned to MoH targets. <ul style="list-style-type: none"> <li>Ø Aim to increase the outputs and activity and achieve MoH target 85% preschool enrolment.</li> <li>Ø Aim for a 100% examination rate for school aged children by 2009.</li> <li>Ø Individualised Dental care targeting the appropriate populations</li> </ul> </li> <li>- In terms of increasing the workforce capacity, the service plans to recruit 5 additional dental therapists each year and increase dental assistants until ratio is 1 assistant to 2 therapists.</li> <li>- The service is discussing local training possibilities with MIT and AUT to increase the workforce, but it is important to understand the barriers to escalating the training – one of the barriers is cost as it involves considerable capital cost.</li> <li>- The service aims to increase productivity by 45%. This is being done by the introduction of computerised system to reduce admin work.</li> <li>- Also the recall period varies for the different categories and diagnosis, which is again an efficient use of time.</li> <li>- In response to a query on prevention strategies, it was clarified that the individual dental care focuses on prevention.</li> <li>- It was also noted that the service will need support from the Well Child PHOs to ensure access to the 3-5 year age band.</li> <li>- Outreach services will be provided for identified populations aligned to other Wellchild activities</li> <li>- DHB support is vital in lobbying the MCC to improve fluoride coverage, oral health messages to be included in the Well Child and Healthy Eating promotions.</li> <li>- It was clarified that 20 treatments can be provided in the plugged caravan. The mobile unit is at Port Waikato and has had a good response rate. The needs of Tuakau population can be served via the mobile service and they can also access the service at Pukekohe.</li> <li>- Mr Pat Snedden congratulated the service on meeting the challenge successful and for the commitment/response to meet the needs of the Counties population for the next 5 years.</li> <li>- Mr Snedden also encouraged the service to link with PHAC/Pou through a joint presentation to both groups at a future meeting. This will be an opportunity to discuss the needs of the Maori/Pacific groups and work strategies on achieving positive outcomes.</li> <li>- Mr Anea noted it would be very useful to generate ethnic specific reports to identify the problems for the Committees to target. He also noted that Pacific Health have a good structure to reach the community via the Lotu Moui church based programme and this might be the forum to target oral health for Pacific children as well.</li> </ul> <p><b>Resolution</b></p> <p>CPHAC has noted that the services are being delivered, the workforce is being configured in a better way, efficiencies are being achieved through better systems, facilities; it is vital to ensure the children are linked to the services.</p> <ol style="list-style-type: none"> <li>1. <b>Accept</b> this update report</li> <li>2. <b>Note</b> the wide scope of activity in relation to Oral Health</li> </ol>	
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	<p>which is being undertaken</p> <p>3. <b>Note</b> that the Business Case for the first Community Dental Clinic in Buckland Road, Mangere is expected to be submitted to Ministry of Health by 30 November 2006.</p> <p><b>Moved:</b> Mr Arthur Anae  <b>Seconded:</b> Mr Paul Cressey  <b>Carried: Unanimous</b></p> <p><b>6.1 Home Based Support Services</b>  <b>Presentation by Ross Smith</b></p> <p>This project aims to improve and strengthen home-based services. This service is aimed at supporting ageing people at home.</p> <ul style="list-style-type: none"> <li>- In contextualising the environment, noted there is a changing attitude to providing care at home, upskilling and funding support from the MoH.</li> <li>- The Quality and Safety Project 2003/04 had identified the risks around service gaps, poor training, high turnover and lack of standards. This led to the development of Home and Community Support Sector standard and a pilot National Certificate in Community Support Service</li> <li>- Recommendations from the Health Workforce Advisory Committee and other evidence informs the development of a Home Based Support Services that facilitate positive ageing and has a 'restorative' focus.</li> <li>- The key concepts of this model includes comprehensive assessment, care management, trained support workers</li> <li>- The evaluation results from ASPIRE (Assessment of Services Promoting Independence &amp; Recovery in Elders), a national trial in 3 sites working with individuals to achieve goals is expected soon.</li> <li>- Work is progressing on the development of mandatory sector standards.</li> <li>- In order to retain qualified staff, a career pathway for support workers and training opportunities is being scoped.</li> <li>- Noted that a review of the purchasing model is needed.</li> <li>- In progressing this with Counties Manukau area, work has commenced <ul style="list-style-type: none"> <li>Ø training initiatives to ensure all support workers are trained to Level 3</li> <li>Ø application of new funding</li> <li>Ø Introduction of a 'mandatory' Standard</li> <li>Ø NASC evolving to lead changes</li> <li>Ø TARGET (Towards Achievable Realistic Goals for Elders Tool) trial</li> </ul> </li> <li>- The key concepts underpinning the Counties Manukau approach is <ul style="list-style-type: none"> <li>Ø Restorative focussed service model</li> <li>Ø Division of duties between NASC and HBSS providers</li> <li>Ø Better assessment tools</li> <li>Ø Upskilling across the organisation</li> <li>Ø NASC led changes</li> <li>Ø Integration with primary care</li> </ul> </li> <li>- Noted the funding from Fair Travel underspend and 06 budget will be used.</li> <li>- Noted that 7% price increased passed through to HBSS – the impact is being monitored as the DHB expects improvement in conditions and pay rates.</li> <li>- Further work will be undertaken to address organisational changes within HBSS, build capacity within NASC and 'packages of care' funding model.</li> </ul>	
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	<ul style="list-style-type: none"> <li>- Noted that given high turnover and difficulties in recruitment, training/upskilling of support workers is given a priority. The providers are involved in the pilot training with the DHB support/commitment.</li> <li>- The sector is supportive of the move to introduce Sector Standards, an audit is scheduled for early 2007 to identify gaps.</li> <li>- The NASC services is facing pressure caused by increasing referral leading to longer waiting list. The service is being reconfigured into 'geographical' teams and aligned to general practice teams. Also being benchmarked with other Auckland DHBs on processes, referral criteria etc.</li> <li>- TARGET (Towards Achievement of Realistic Goals in Elders Tool) is a South Auckland pilot that is scheduled for early 2007.</li> <li>- Mr Snedden noted this is a good initiative that will help people age in their homes. In order to ensure it is successful one of the key factors is going to be the availability of a sustainable workforce.</li> <li>- He noted that given the strategic importance of this service, the support workers needs to be well remunerated.</li> <li>- He encouraged that Counties Manukau take a lead in discussions and lobbying for this at a national level.</li> </ul> <p><b>Resolution</b> That CPHAC note the progress made with the HBSS project, and from ensuring discussions strong support from the committee that Management</p> <ol style="list-style-type: none"> <li>1) Progress discussions with ADHB/WDHB and nationally for a consistent pay rate for the support workers</li> <li>2) Heading into budgeting/annual plan, support the Management to factor this into the new budget</li> </ol> <p><b>Moved:</b> Mr Paul Cressey <b>Seconded:</b> Ms Yvonne Wattereus <b>Carried:</b> Unanimous</p>	
7) CPHAC Priorities update	<p><b>7.1 Personal Health Care Update</b></p> <p><b><u>LBD</u></b></p> <ul style="list-style-type: none"> <li>- CMDHB is involved in developing the regional HEHA strategy. LBD is the coordinating vehicle for the initiatives involving other partners like Counties Manukau Sports and Manukau City Council.</li> <li>- The Social Marketing survey is underway. The advertising agency is current working on the concepts.</li> </ul> <p><b>Primary Care</b></p> <ul style="list-style-type: none"> <li>- Noted the DHB has provided funding support for Peoples Healthcare Trust to ensure ongoing operational sustainability.</li> <li>- In response to a query on PHO Performance Management Programme, it was clarified that the programme has national indicators and targets.</li> <li>- Clinical Leaders from PHOs meet in a forum to review the data. The Primary Care information about clinical performance is important as it gives an overall population health view and also for sharing with other PHOs.</li> <li>- Noted to provide an update to Board on this programme.</li> <li>- Also noted that the DHB is working with Procure Psychological Services to develop a sustainable service.</li> <li>- SIA Guidelines is complete, awaiting sign-off from PHOs.</li> </ul>	

	<p><b>Primary &amp; Community Health Centre Project</b></p> <ul style="list-style-type: none"> <li>- Working with local providers to co-locate at Franklin Hospital. This is aligning with Health Support Services in ensuring rural population have access to health.</li> </ul> <p><b>Rural Services</b></p> <ul style="list-style-type: none"> <li>- Completed engagement with 3 communities</li> </ul> <p><b>Regional Project</b></p> <ul style="list-style-type: none"> <li>- Work commencing on the joint ADHB/CMDHB project to discuss the options for the Otahuhu catchment.</li> <li>- Mr Mules clarified that acute cases from Otahuhu are not being turned away.</li> </ul> <p><b>Resolution:</b> That the monthly report be noted.</p> <p><b>Moved:</b> Mr Paul Cressey <b>Seconded:</b> Ms Jillian Dooley <b>Carried:</b> Unanimous</p>	
8) For Information	<p><b>8.1 Maori Health Update</b></p> <ul style="list-style-type: none"> <li>- Noted that the Pandemic Planning exercise was mainly a desktop exercise and highlighted inefficiencies in communication. There is one other scheduled for May 07.</li> </ul> <p><b>8.2 Pacific Health Update</b></p> <ul style="list-style-type: none"> <li>- Noted the Lotu Moui symposium and the Pacific Workforce Development conference went well.</li> </ul> <p><b>8.3 Breast Screen Update</b></p> <ul style="list-style-type: none"> <li>- Noted that recruitment issues have been sorted and mobile units are working.</li> </ul>	
	<p><b>Additional Maori Health Issues not already covered in the agenda</b></p> <p>Nil</p>	
	<p><b>Additional Pacific Health Issues not already covered in the agenda</b></p> <p>Nil</p>	
9) Monthly Reporting	<p><b>9.1 Board update</b></p> <p>Board report taken as read.</p> <p><b>9.2 Updates from Board Advisory Committees</b></p> <p><b>Nil</b></p> <p>-</p> <p><b>10.3 Financial Report – Chris Mules</b></p> <ul style="list-style-type: none"> <li>- Noted that in response to earlier discussions, a consistent way of reporting revenue/expenses has commenced.</li> <li>- Alan Copping was present to answer questions/queries from members.</li> </ul> <p><b>Resolution</b> That CPHAC receive the financial report</p> <p><b>Moved:</b> Mr Paul Cressey <b>Seconded:</b> Mr Pat Snedden <b>Carried:</b> Unanimous</p>	

10) General Business:	-	P Montford
11)	The meeting closed at 4.05pm	
12) Next Meeting:	Tuesday 23 <sup>rd</sup> January 2007, 1.00-4.00pm, Boardroom – 19, Lambie Drive	
Signed as a true and correct record on the 23 <sup>rd</sup> January 2007		
Chair: Mr Paul Cressey		
<b>Resolution</b>		
The minutes of the meeting of the Community and Public Health Advisory Committee of Counties Manukau District Health Board of 28 <sup>th</sup> November 2006 are approved.		
Moved:	Yvonne Watereus	
Seconded:	Donna Richards	
Carried:	Unanimous	