

Minutes of Meeting of the Community & Public Health Advisory
Committee
held in the Boardroom, DHB Offices, Lambie Drive, Manukau
on Tuesday 26 June 2001 at 2.00pm

Present: Professor Gregor Coster (Chair), Mr Len Brown, Dr Siro Fuatai'i,
Dr Debbie Ryan, Professor Sir John Scott

In attendance: Mr David Clarke, Dr Allan Moffitt, Mr Chris Mules

Apologies: Dr Peter Jansen, Mr Ross Keenan, Dr Robert McKegg

1. Welcome

Professor Gregor Coster extended a welcome to Dr Siro Fuatai'i, who has been nominated by the Pacific Health Advisory Committee as its representative to this committee, Board members and staff of the District Health Board. There were no members of the public present. There were no deputations.

2. Apologies

Apologies were received from Dr Peter Jansen, Mr Ross Keenan and Dr Robert McKegg. An apology for lateness was received from Mr Len Brown.

3. Minutes of Previous Meeting

Noted that minutes should be written in past tense.

It was agreed that the minutes of the previous meeting be noted as a true and accurate record.

4. Matters Arising

Clinical audit in the wider community - Mr Chris Mules noted this was included in the agenda under item 9 (CPHAC work programme) and would be presented to the 24 July meeting of CPHAC.

Noted the Counties Manukau Health Council would present to the committee on 24 July.

Item 5 – Needs Assessment and Prioritisation. Mr Chris Mules would provide an update at the next committee meeting regarding progress on the proposed principles for decision making.

5. Emergency Care Issues and Strategies

Presentation by Mr Joe Howells, General Manager Integrated Care, on Emergency Care issues and strategies.

Dr Allan Moffitt commented the high attendances in emergency care would not be easily solved until the wider issues of primary care were addressed. Mr David Clarke stressed a degree of urgency needs to be maintained in order to find solutions before next winter. He advised a FACEM would be carrying out analysis and research work.

Professor Gregor Coster thanked Mr Joe Howells for his presentation and invited further update to the August committee with regards to management's approach to resolving the issues.

6. Strategic Planning Process

Ms Debbie Sorensen, General Manager Pacific Health, spoke to her paper outlining the process the DHB would be undertaking and also outlining timeframes and milestones.

Ms Debbie Sorensen advised a regional planning process had been developed to consolidate resources and share workload. The draft strategic plan would be submitted to the December Board for consideration and go for public consultation in February 2002. It was noted the development of the strategic plan linked into the development of the annual plan to be completed by March 2002.

Professor Gregor Coster advised the needs assessment process might risk being considered incomplete as a survey of the community's needs had not been carried out to identify priority areas. He noted the committee could be open to criticism by the community and Minister should community opinion not be considered. He suggested clarification be sought as to whether the MOH view this as part of the process and also draw the MOH's attention to the reality that this would be difficult to achieve given resource availability and what advice do they have for DHBs.

Professor Gregor Coster asked that management give some thought to the community consultation process and look at what existing information was available on community preferences/perceptions and what supplementary exercise could be conducted to complete the process.

The strategic planning paper was noted and Ms Debbie Sorensen was asked to report on progress at the 24 July meeting.

7. Consultation Policy

Ms Debbie Sorensen spoke to her paper which outlined for the information

of Board and DHB management the legal obligation and requirement to consult.

Mr Len Brown noted the process of consultation is important because South Auckland Health did not have a good reputation for this and it is important the DHB was aware of this perception in the community.

Professor Gregor Coster noted that the HFA Consultation Guidelines should be referenced on page 5.

8. Deputations Policy and Procedure

Mr Chris Mules advised the paper sets out a timetable and process for deputations.

Members agreed that only one deputation should be received prior to each committee meeting, and the policy and procedures should be adjusted accordingly.

Agreed

That CPHAC recommend to the Board adoption of the proposed deputations procedure for use by CPHAC.

9. PCO (General Practice) Contract Renegotiation Update

Presentation by Mr Chris Mules. Professor Gregor Coster noted this brings home the considerable workload for management. A progress report would be available for next meeting.

10. CPHAC Work Programme

Deferred until 24 July meeting.

11. Other Business

Mr Gary Jackson to respond directly to Mr Len Brown on questions relating to meningitis.

There being no further business the meeting closed at 4.25pm
The next meeting will be held on Tuesday 24 July 2001 at 1.15pm