

Counties Manukau District Health Board

Minutes of the meeting of the members of the Counties Manukau District Health Board held on Wednesday, 5 May 2010 at 1.00pm at CMDHB offices, 19 Lambie Drive, Manukau City

Present: Mr Paul Cressey (Acting Chair), Mr Michael Williams, Ms Miria Andrews, Ms Ruth DeSouza, Ms Lope Ginnen, Mr Don Barker, Ms Colleen Brown, Mr Arthur Anae, Ms Anne Candy

In attendance: Mr Geraint Martin, Mr Ron Pearson, Mr Ron Dunham, Ms Sam Cliffe, Ms Pauline Hanna, Mrs Lyn Butler (Board Secretary)

Apologies: Professor Gregor Coster, Mr Bob Wichman

Ms Candy opened the meeting with karakia.

1. Attendance and Apologies

Apologies noted.

2. Confirmation of Minutes 7 April 2010

The Minutes of the Board Meeting held on Wednesday, 7 April 2010 were taken as read and confirmed as a true and correct record.

Moved: Lope Ginnen **Seconded:** Ruth DeSouza **Carried:** Unanimously

3. Matters Arising/Action Points

4. Procedural issues

Committee Membership

CPHAC – Mr Jonathan Frith and Dr Gary Jackson have been nominated for a further three year term. Mr Mike Lamont has been nominated as the GPHO representative for a three year term, effective from May 2010. The Chair is to write to the three members confirming their appointments.

Resolution

That Dr Gary Jackson and Mr Jonathan Frith be re-appointed to CPHAC for a further three year term effective 1 April 2010.

Moved: Anne Candy **Seconded:** Arthur Anae **Carried:** Unanimously

Resolution

That Mr Mike Lamont be appointed to CPHAC as the GPHO representative for a three year term effective 1 May 2010.

Moved: Anne Candy **Seconded:** Arthur Anae **Carried:** Unanimously

DiSAC – a recommendation will be made to the June Board Meeting.

PHAC – Mr Anae has been granted a three month extension to 30 June to advise names for the six positions currently due for renewal.

POU – Donovan Clarke has been nominated to the vacancy for Maori Providers, effective 1 May 2010

Resolution

That Mr Donovan Clarke be appointed to POU for the vacancy of Maori Provider representative for a three year term effective 1 May 2010.

Moved: Anne Candy **Seconded:** Miria Andrews **Carried:** Unanimously

Register of Interests

The Register was noted.

Disclosure of Special Interests

Ms Ginnen noted a new special interest.

Gift Register

The gift register was noted.

Meeting Attendance Schedule

The Schedule was noted.

5. **Quality Improvement Unit Report (Penny Impey)**

Ms Impey reported on the monthly Patient Story, Key Quality Indicators, CLAB, Falls, EC and savings identified to date.

Mr Martin noted that medication safety rates are dropping and asked for a review to be undertaken with a presentation on the next steps to improve performance to be brought to the June Board Meeting. He also requested information on what the rate of ED admissions would be, taking into account the natural rate of population growth. Mr Gary Jackson is to provide information.

'6 Hours Can Be Hours' was a winning poster at the recent Science Fest Awards, and the initiative has been selected as a finalist for the 2010 IPANZ Gen-I Public Sector Excellence Awards, the winner of which will be announced in June. The Judges will be visiting Middlemore on 10 May to learn more about our project.

Resolution

That the Quality Improvement Unit report be received and that the Board's congratulations be passed on for the Science Fest Award and IPANZ shortlisting.

Moved: Paul Cressey **Seconded:** Ruth DeSouza **Carried:** Unanimously

6. **Presentation**

a. **Overview of Health Inequalities (Dr Gary Jackson)**

Dr Jackson presented on the health inequity in Counties Manukau, which is the single largest challenge faced by CMDHB. Area based measures of deprivation does not capture socio-economic standing as well as individual measures. There are many ways in which socio-economic inequality affects health. Health and social measures are worse in more unequal countries, and New Zealand is the fifth most unequal Country in the OECD and is becoming more unequal over time. MoH put an intervention framework in place in 2002. Dr Jackson concluded the presentation by summarising the inequity approach in place at CMDHB.

Mr Cressey thanked Dr Jackson for the invaluable and detailed analysis work carried out.

7. **Chair's Report**

The Acting Chair highlighted his attendance at the following:

- 15 April - Tainui presentation at Papakura Marae
- 18 April - Regional teleconference, BSMC

- 19 April - Interviews of potential GPHO representatives for CPHAC
- 19 April - Facilities Management Meeting
- 21 April - POU
- 22 April - Briefing meeting with Sam Cliffe and Ron Pearson for Regional Chairs & CEOs Meeting
- 23 April - Regional Chairs & CEOs Meeting
- 26 April - Phone discussion with Timi Maipo, Tainui
- 27 April - HAC Meeting
- 28 April - National Health Board Dinner
- 29 April - Meeting with Ron Pearson and Sam Cliffe to discuss progress on BSMC implementation
- 29 April - National Health Board presentation to DHB Clinicians and Staff
- 29 April - Meeting with Pauline Hanna to discuss Health Targets report
- 30 April - Whare Oranga at Manurewa Marae
- 3 May - Audit Risk & Finance Meeting
- 5 May - Briefing Meeting with Ron Dunham
- 5 May - Briefing Meeting with Geraint Martin

Resolution

That the Chair's report be received.

Moved: Paul Cressey

Seconded: Don Barker

Carried: Unanimously

CMDHB Annual Board Agenda

The Annual Board Agenda was noted.

Resolution

That the incoming correspondence be received and the outgoing correspondence be endorsed.

Moved: Paul Cressey

Seconded: Lope Ginnen

Carried: Unanimously

8. Chief Executive

Chief Executive's Report

Mr Martin wished to acknowledge the hard work and diligence undertaken by Ms Carmel Ellis, Programme Manager, following a significant improvement in immunisation rates, which has seen CMDHB reach the 85% target within quarter three of 09/10. Ms Cliffe concurred.

i. Correspondence – Letter from Hon Pansy Wong – Asian Health

Letter was noted.

Resolution

That the Chief Executive's report be received and that we leverage off the success of the immunisation work, and identify what other work we could apply this to, in order to repeat its success.

Moved: Paul Cressey

Seconded: Lope Ginnen

Carried: Unanimously

Chief Medical Officer's Report

Report was taken as read. Work is progressing on the Physicians Assistant Pilot, with recruitment getting underway shortly. The 6 Hours Can Be Hours initiative took prize winning poster and oral at the recent Science Fest Awards.

Resolution

That the Chief Medical Officer's report be received

Moved: Arthur Anae

Seconded: Anne Candy

Carried: Unanimously

Chief Operating Officer's Report

Report was taken as read. CMDHB's performance has been listed as outstanding for Surgical Electives. Many patients through EC and Outpatients have been given the flu vaccination. A concierge has started at Middlemore this week to welcome people on arrival and offer assistance.

Resolution

That the Chief Operating Officer's report be received.

Moved: Paul Cressey **Seconded:** Ruth DeSouza **Carried:** Unanimously

Director Service Integration's Report

Report was taken as read.

Resolution

That the Director of Service Integration's Report be received.

Moved: Anne Candy **Seconded:** Miria Andrews **Carried:** Unanimously

Director Performance & Planning's Report

Report was taken as read. Radiotherapy targets are due to be published on the 26 May, with the rate sitting at 92%, as eight patients did not receive treatment within the time specified. As at the end of November, the time will be reduced to four weeks from six, and CMDHB are committed to reaching this by the deadline. Mr Allan Cumming is working on this with ADHB. A formal contact is due to be signed by Mercy Ascot, with Waikato DHB as backup. Weekly updates are being received. Ms Hanna to provide weekly cancer figures to Mr Cressey.

Resolution

That the Board note the 92% achievement and urge management to take the necessary steps to ensure 100% target is met, particularly within the new timeframe of four weeks, from the end of November.

Moved: Paul Cressey **Seconded:** Don Barker **Carried:** Unanimously

i. Dashboard & Benchmark Report

Ms Hanna summarised both reports to the Board.

Mr Martin congratulated Ms Hanna and her team on their reporting.

Resolution

That the Director of Performance & Planning's report be received.

Moved: Lope Ginnen **Seconded:** Michael Williams **Carried:** Unanimously

Finance Director's Report

Mr Pearson reported a good month, particularly in the Provider Arm. The Funder Arm experienced an expected unfavourable month. Year end forecast is looking at a breakeven position. A letter has been sent to Mr Chai Chuah seeking clarity around the identified funding risk detailed in the Finance Report. Very good cashflow position. FTEs good, with management and admin under the cap. All projects are running to the capital programme levels, except for one minor variation.

Mr Martin thanked Mr Pearson and his team for their excellent work.

Resolution

That the Finance Director's report be received.

Moved: Arthur Anae **Seconded:** Miria Andrews **Carried:** Unanimously

9. Community and Public Health Advisory Committee

Ms Candy provided a written report. The recommendations were dealt with under Committee Membership.

10. Hospital Advisory Committee

No update since the HAC Meeting.

11. Pacific Health Advisory Committee

Mr Anae provided a written report, and wished to thank Mr Martin and Ms Cliffe on their excellent work to address PHAC's concerns relating to BSMC.

12. POU

Ms Candy provided a written report. Recommendation one was dealt with under Committee Membership. The remainder are listed below:

That Treaty of Waitangi training for all Board members be undertaken within six months of the October 2010 elections.

Moved: Anne Candy/Nganeko Minhinnick Carried

That Whaea Nganeko Minhinnick makes a presentation to the Board on the Declaration of Rights of Indigenous Peoples complementary to the Treaty of Waitangi Training.

Moved: Taitimi Maipi/Martin Cooper Carried

That POU would like an explanation as to how members of the delegation to the United States of America were selected and how they will be accountable to the CMDHB in the future, why POU were not consulted for recommendations, why strategic Board relationships such as Tainui were not considered, and why Maori and Pacific tertiary institutions who are dedicated to increasing the workforce figures for Maori and Pasifika were not included, such as Te Wananga o Aotearoa, AUT, Te Kupenga o Hoturoa.

Moved: Paul Cressey/Anne Candy Carried

The above query has been addressed by management.

That POU recommends to the Board that the CMDHB continues to support the Whare Oranga programme and considers how it might make Whare Oranga more sustainable.

Moved: Paul Cressey/Georgina Kupa Carried

That the Board endorses Miria Andrews and Georgina Kupa as POU representatives on the CMDHB's LBD Strategic Advisory Group to commence from the 11 May 2010 meeting of the Group.

Ms Cliffe is to provide an update on BSMC at the next meeting.

13. DiSAC

Ms Ginnen advised that the next DiSAC Meeting on 10 May is being held at Manurewa Marae.

Resolution

That the above reports be received.

Moved: Paul Cressey **Seconded:** Anne Candy **Carried:** Unanimously

16. Achievement Register

The Achievement Register was noted.

18. General Business

a. Tobacco Displays – Ms Cliffe advised that the Auckland Regional Health Service are preparing a submission on banning tobacco displays.

Resolution

That the Board support the submission of banning tobacco displays, subject to the Board being given time to respond.

Moved: Paul Cressey **Seconded:** Miria Andrews **Carried:** Unanimously

- b. Whare Oranga – Ms Candy has been requested, by the Trustees of Manurewa Marae, to apologise to Mr Cressey for not upholding the mana of his position as Acting Chair and to apologise on their behalf.

Ms Brown left at 3.40pm.

The meeting closed at 4.40pm. The next meeting of the Board will be Wednesday, 2 June 2010 at Lambie Drive.

The minutes of the meeting of the Counties Manukau District Health Board of 5 May 2010 are approved.

Signed as a true and correct record on 2 June 2010.

Chair Paul Cressey (Acting Chair)

Recommendation (moved **Paul Cressey**/seconded **Lope Ginnen**)