

Counties Manukau District Health Board

Minutes of the meeting of the members of the Counties Manukau District Health Board held on Wednesday, 3 February 2010 at 1.00pm at CMDHB offices, 19 Lambie Drive, Manukau City

- Present: Professor Gregor Coster (Chair), Mr Paul Cressey, Mr Michael Williams, Ms Miria Andrews, Ms Ruth DeSouza, Ms Lope Ginnen, Ms Anne Candy, Mr Bob Wichman, Anae Arthur Anae, Mr Don Barker, Ms Colleen Brown
- In attendance: Mr Geraint Martin, Mr Ron Pearson, Dr Don Mackie, Mr Ron Dunham, Ms Sam Cliffe, Ms Pauline Hanna, Mrs Lyn Butler (Board Secretary)
- Apologies: Ms Candy (leave at 3pm), Mr Anae and Ms Andrews (leave at 4pm), Mr Williams (leave at 4.15pm)
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Mr Anae opened the meeting with karakia.

The Chair welcomed Professor Jonathon Gray, Director of Healthcare Improvement at the Wales Centre for Health, who is on a Fellowship at CMDHB during February and Dr Stanley Dean, GM of NHS Samoa, who is visiting for the week as part of a Samoan delegation.

1. Attendance and Apologies

No apologies, apart from those leaving early.

Confirmation of Minutes 2 December 2009

The Minutes of the Board Meeting held on Wednesday, 2 December 2009 were taken as read and confirmed as a true and correct record.

Moved: Arthur Anae **Seconded:** Ruth DeSouza **Carried:** Unanimously

3. Matters Arising/Action Points

4. Procedural issues

Committee Membership

The Schedules were noted.

Register of interests

Ms DeSouza, Ms Ginnen and Mr Cressey noted changes to the Register.

Disclosure of special interests

The Schedule was noted.

Gift register

The Register was noted.

Meeting Attendance Schedule

The Schedule was noted.

5. **Quality Improvement Unit Report (Dr Mary Seddon)**

Dr Seddon showed a video on 'patient stories' which highlighted the problems some patients face during their stay in hospital. This work enables the QIU to make improvements to ensure patient stay is more pleasant.

There has been a decrease of wards in outbreak and MRO rates are decreasing and work is continuing into decreasing patient falls. The Emergency Department reached 100% 6 Hour ED target, which is a tremendous result, despite high numbers of patients through the department during the Christmas period.

Task Manager went live on the 16 December and is currently being utilised in the Department of Medicine, to be followed by the Surgical Department.

Resolution

That the Quality Improvement Unit report be received.

Moved: Don Barker

Seconded: Lope Ginnen

Carried: Unanimously

6. **Presentations**

a. **Integrated Asian Health Strategic Action Plan (Dr Kawshi DeSilva)**

The Chair welcomed the Hon Pansy Wong for this presentation. Dr DeSilva thanked the Minister for attending the meeting for her presentation.

Dr DeSilva presented to the Board and advised that Asians currently comprise of 18% of the CMDHB population and this rate is set to rise to 33%. This will be the first strategy in New Zealand with an integrated approach. Research over the last five years has found that the longer Asians live in NZ, the more they are inclined to smoke, drink or become obese, and they are not accessing healthcare services very often.

The Minister has formed an Asian Health Reference Group to advise the Office of Ethnic Affairs on Asian Health (CMDHB, WDHB & ADHB are part of this group). There is currently no national strategy for Asian health. The PHO infrastructure changes will impact on how Asian services are delivered regionally.

The Hon Pansy Wong thanked the Board for their invitation and acknowledged Dr DeSilva and Ms DeSouza for their tremendous leadership in progressing this in such a short timeframe. The Minister fully supports an integrated approach for everyone to have ownership, and appreciates the efforts of CMDHB for showing leadership and driving health initiatives.

The Chair thanked Dr DeSilva for her excellent work and presentation, as this was an exciting opportunity and one of the Board's priorities, to address inequalities.

Ms Cliffe expressed her delight that this had come to the Board and thanked the Minister for her attendance. This will give CMDHB the opportunity to be a pilot site and take the lead in this area.

Professor Gray added his congratulations advising that he believed NZ to be ahead of the UK in this regard.

Resolution

Approve the integrated approach to address Asian health disparities, and the direction of the final CMDHB Integrated Asian Health Strategic Action Plan with the following understanding;

- Taking a population-based approach with no additional costs to the CMDHB.
- The above objective will be achieved through working smartly; improved planning, performance and delivery of quality services for Asians.

Endorse and approve commitment at the governance and strategic level to address health inequalities in Asian communities through;

- Becoming the first DHB in New Zealand to adopt an innovative model of integration for Asian health
 - Providing sector leadership at a strategic level for Asian health
 - Evaluating the Integrated Model's effectiveness
 - Implementing the Plan through mainstream services and collaborative partnerships with other sectors
 - Developing future workforce capacity and capability
 - Supporting community leadership and action
- Moved:** Anne Candy **Seconded:** Ruth DeSouza **Carried:** Unanimously

b. New Improved Diabetes Cardiovascular Prevention and Management Plan (Tracey Barron, Dr Brandon Orr-Walker & Doone Winnard)

Ms Barron presented to the Board on an approach for a new evolved initiative which includes cardiovascular disease. This has received strong support from the Community Partnership Group and has also been endorsed by the Partnership Steering Group. The proposed plan extends the focus to the prevention and management of four key categories of non-communicable disease (NCD) which share four common risk factors; unhealthy diet, physical inactivity, harmful use of alcohol and tobacco use.

Mr Anae said he was proud to be involved and the team had covered a huge amount of work and that more funding should be provided to develop this further, in conjunction with Manukau Counties Sport, Finding Your Field of Dreams, etc. There is clear evidence that CMDHB's work planted the seeds in the minds of young people and need to focus on this.

Mr Cressey congratulated the team and asked if there was funding in place for this, as this is what was originally envisaged for LBD. The Chair endorsed these comments. Ms Cliffe advised that the budget would be part of the DAP process, which would determine how we would prioritise and reinvest. The team are now seeking Board approval to proceed to scope up a plan and come back with a budget for the next five years.

Resolution

Endorse the 'Creating a Better Future' Plan

Approve the development of an Operational Plan for 2010/11

Moved: Bob Wichman **Seconded:** Lope Ginnen **Carried:** Unanimously

7. Chair's Report

The Chair highlighted his attendance at the following:

- 4 December - Meeting with Hon Bill English in Queenstown regarding CHSI
- 7 December - DHBNZ Chairs Meeting, Wellington
- 11 December - Manukau Urban Maori Authority (MUMA) Meeting, CMDHB
- 17 December - ARDHB's Labtests' Governance Meeting
- 18 December - Northern Regional Chairs & CEOs Meeting
- 21 December - Board Planning Day
- 22/23 December - HWNZ Board Meeting
- 27 January - Health Technologies Innovation Hub – WDHB with Louise Kerridge
- 28 January - Meeting with Paula Rebstock regarding Shared Services Establishment Board

Resolution

That the Chair's report be received.

Moved: Lope Ginnen **Seconded:** Paul Cressey **Carried:** Unanimously

CMDHB Annual Board Agenda

The Annual Board Agenda was noted.

Chair's Correspondence

iv. Minister's Letter – Health Targets – 23 December 2009

Resolution

That the incoming correspondence be received and the outgoing correspondence be endorsed.

Moved: Anne Candy **Seconded:** Ruth DeSouza **Carried:** Unanimously

8. Chief Executive

Chief Executive's Report

Mr Martin reported that work has started on the setting up of the Centre for Health Services Innovation, rather than it just being a concept now. We are expecting a formal announcement from the Ministry of Economic Development on the Innovation Hub. A meeting was held with Jasmac last week regarding timing and value for money solution. They have been asked to scope up an upgrade of the Staff Centre, to allow the CHSI to be accommodated within there over the next year or so. This option will allow the Western Campus buildings to be demolished and used as carparking. A meeting is scheduled for the 26 February with the National Health Board to discuss the various options. Detailed information has been sent to Mr Chai Chuah, Director of NHB.

Resolution

That the Chief Executive's report be received

Moved: Ruth DeSouza **Seconded:** Lope Ginnen **Carried:** Unanimously

Chief Medical Officer's Report

Report was taken as read.

Resolution

That the Chief Medical Officer's report be received

Moved: Bob Wichman **Seconded:** Colleen Brown **Carried:** Unanimously

Chief Operating Officer's Report

Report has been to HAC and was taken as read.

Resolution

That the Chief Operating Officer's report be received.

Moved: Don Barker **Seconded:** Bob Wichman **Carried:** Unanimously

Director Service Integration's Report

Report was taken as read.

a. Primary Care Business Case Progress

Ms Cliffe advised that a combined meeting of DISAC, HAC, PHAC and POU was held on the 26 January for the Business Cases to be presented. They were well received, but many lacked detail, which is a reflection on the timeframe and expectations. The DHB's expectations are very clear and have been taken on board.

*Mr Anae, Ms Andrews &
Ms Brown left at 4pm*

Resolution

Note the emerging themes from the three primary care consortiums selected to submit business cases to the Ministry of Health:

- The Greater Auckland Integrated Health Network (GAIHN) covering over one million enrolled people across 10 PHOs (including over 90% of the CMDHB population)
- The Alliance Health+ - a coalition of the three Pacific led PHOs in Auckland across CMDHB and ADHB
- The National Maori PHO Coalition – a north island consortium of PHO with a focus on Whanau Ora

Provide feedback to the respective business case groups to guide the remainder of their development through to 1 March.

Note the next steps and DHB signoff process:

- Near final business cases to be submitted to the 23 February CPHAC meeting
- CMDHB signoff through delegated authority
- Submission to the Ministry of Health due 1 March

Confirm that the following people have the delegated authority progress for sign off on the 25 February:

Management – Mr Martin, Mr Pearson, Mr Dunham, Ms Cliffe, Dr Allan Moffitt
Board – Professor Coster, Ms Candy, Mr Anae, Mr Barker, Mr Williams

Ms Cliffe is to arrange a meeting for 2pm, 25 February at Lambie Drive.

Moved: Bob Wichman **Seconded:** Ruth DeSouza **Carried:** Unanimously

Resolution

That the Director of Service Integration's Report be received.

Moved: Gregor Coster **Seconded:** Bob Wichman **Carried:** Unanimously

Director Performance & Planning's Report

Report was taken as read. DAP Planning is on target. The DSP has to be submitted to NHB by 1 November. We are required to undertake public consultation first.

a. **Dashboard**

Noted.

Resolution

That the Director of Performance & Planning's report be received.

Moved: Lope Ginnen **Seconded:** Paul Cressey **Carried:** Unanimously

Finance Director's Report

Mr Pearson reported that the month and year to date figures were satisfactory for the six months. Health of Older People costs continue to grow, as reported previously. Forecasting the same to year end. FTEs – December was the last month of the Minister's fluctuating cap, any additional FTEs will be lost from January.

Mr Martin asked Mr Pearson to circulate the graphs. CMDHB are mostly the lowest in NZ through most areas – this information is to be included in next month's report.

DHBNZ are still exceeding their FTEs. Mr Garry Smith, CEO ADHB, has written to them instructing them to operate within their cap.

The final DAP will be presented to the Board on the 3 March. The submission date is now 12 March, together with the Statement of Intent. Reviews are well advanced and progress satisfactory. A key component will be the successful implementation of achievements and targets identified through the Thriving in Difficult Times work.

Mr Williams left at 4.15pm

Resolution

That the Finance Director's report be received.

Moved: Bob Wichman **Seconded:** Lope Ginnen **Carried:** Unanimously

9. Community and Public Health Advisory Committee

No report this month.

10. Hospital Advisory Committee

Mr Cressey advised that there was no further update since the last HAC Meeting. He did, however, advise that we require a formal process to consider Business Cases, which has been referred to the Audit, Risk & Finance Committee, to report back to Board.

11. Pacific Health Advisory Committee

No report this month. Ms Ginnen advised that Ms Louisa Lavakula had been recognised in the New Year's Honours. The Chair is to write a letter of congratulations.

12. POU

No report this month.

13. DiSAC

Ms Brown provided a written report.

Resolution

That the above reports be received.

Moved: Ruth DeSouza

Seconded: Don Barker

Carried: Unanimously

16. Achievement Register

The Achievement Register was noted.

17. Information

18. General Business

The meeting closed at 4.25pm. The next meeting of the Board will be Wednesday, 3 March 2010 at Lambie Drive.

The minutes of the meeting of the Counties Manukau District Health Board of 3 February 2010 are approved.

Signed as a true and correct record on 3 March 2010.

Chair Gregor Coster (Chair)

Recommendation (moved **R DeSouza**/seconded **B Wichman**)