

Minutes of the Meeting of the Members of the
Counties Manukau District Health Board
Held at Counties Manukau District Health Board, 19 Lambie Drive, Manukau City
Tuesday 8 June 2004 at 11.30 am.

- Present: Mr Ross Keenan (Chair), Mr Paul Cressey, , Mr Brent Morrissey, Dr Charles Small, Ms Airini Tukerangi, Seiuli Dr Juliet Walker, Mr Bob Wichman
- In attendance: Mr Stephen McKernan, Mr Chris Mules, Mr Ron Pearson, Ms Elisabeth Harding, (Board Secretary)
- Apologies: Mr Donald Barker, Mr Alan Johnson, Ms Maxine Moana-Tuwhangai, Mr Lindsay Smith

1. Welcome and apologies

The Chair welcomed members of the Board at 11.30am.

Moved by Bob Wichman/Brent Morrissey that the public and media be excluded from the Chief Executive update, Meningococcal Update, Hospital Advisory Committee update, (OIA s 9(2)(i), Standing orders Schedule 2 cl 2(g)) to enable the carrying out of commercial activities. The motion was carried unanimously.

The meeting was reopened to the public at 1.00pm when members of the public and media were welcomed to the meeting.

1. Attendance and apologies

Apologies were received from Mr Donald Barker, Mr Alan Johnson, Mr Lindsay Smith, Ms Maxine Moana-Tuwhangai.

2. Ratification of previous minutes (13th April 2004)

Resolution:

The minutes of the meeting of Board held on Tuesday 11th May 2004, having been circulated were taken as read and confirmed.

Moved Bob Wichman, **Seconded:**, Paul Cressey, **Carried** Unanimously.

3. Matters arising

Charles Small raised concerns about the use of the term 'body parts' (Item 10). It was noted that Ministry is currently seeking feedback on its discussion document on the Review and Regulation of Human Tissue and Tissue Based Therapies.

The Chair will work with the Board Secretary regarding the format for the evaluation of the performance and management of the Board. These evaluations will be undertaken starting the end of June and be provided to the Minister by the end of October.

4. Procedural issues

Election update:

The report was noted. Information currently being provided to people interested in standing for the DHB elections includes copies of the public set of the most recent public board papers.

5. Chief Executive Report

Key issues:

- CT scanner: the Board noted that the improved technology has led to improved performance, noting the significant increase in volumes. Clarification sought as to whether the hours of operation have been increased.
- Orthopaedics – the current established resource is being retained with an additional 250 joint operations for CMDHB residents being funded over the next year.

World Health Assembly

Stephen McKernan gave a presentation on the recent World Health Assembly which he attended as a member of NZ delegation. 196 countries form the Assembly. Copies of the presentation will be distributed to members.

An overview of the structure and format of the Assembly was provided. Of particular note was the well respected, position, leadership and respect with regard to NZ on international health matters. The Chief Executive was congratulated on being invited to attend the Assembly with the Minister.

Funding and Planning

- **PATHS**

Publicity to date has made an assumption that participants will get surgery. In fact most have medical needs and interventions such as primary care interventions, CCM are more likely. If participants do need surgery, there will be no reduction in Vote Health interventions and therefore no loss of access. The update was noted.

- **PHO update**

The draft report review of the reasons for the closure of Middlemore PHO has been circulated amongst those interviewed. It is likely to be considered at the June CPHAC meeting and included in the agenda for the July Board meeting together with any recommendation regarding the release of the final report.

Virtually all Counties Manukau region GPs will be part of one of the seven existing PHOs by 1 July 2004.

A survey of PHOs is currently being undertaken with interviews with Chief Executives, Chairs and Medical Directors of each of the 7 PHOs to ascertain their perceptions of how CMDHB has performed to date. Early feedback will be sought with regard to the support PHOs would look for in the next stage. The report expected next month and will be considered by CPHAC.

Financial Performance

Key issues:

- Confidence that there will be a small surplus for year end.
- Holidays Act implications are being ascertained and have been excluded from the month account and this exclusion has been notified to the Ministry.
- National Burns Unit issues have been resolved.
- The final draft District Annual Plan is with the Ministry. The Minister's zero deficit requirement has been met.
- Higher costs are generally nursing related including the use of external nursing bureau. This is being investigated. It was noted that the overall usage of nursing bureau is significantly down on last year. The ongoing need to fill nursing vacancies is actively being pursued.

Capital Expenditure

Capital budget continues to be managed vigorously. Clarification was sought regarding the MRI equipment item. The Board requested management consider the level of detail provided to the Board in this report.

- ***Cardio Echocardiogram Machine***

The Board sought clarification on how we will meet the increasing demand, noting that the report indicates that the waiting list is growing and the purchase of this machine will not give any more capacity.

Resolution

The Board approved the purchase of a new GE ultrasound echo machine, PC review station and 2 cut down review stations at a cost of \$342,575, to replace a machine that has failed and is not repairable in order to maintain existing service capacity.

Moved, Ross Keenan **Seconded** Paul Cressey, **Carried** Unanimously

- ***Purchase of IS ex-lease equipment from health Alliance.***

Resolution

The Board authorised the purchase of IT assets from health Alliance for \$296,623.

Moved Ross Keenan, **Seconded** Bob Wichman **Carried**, Unanimously

Information services

The report was noted.

6. Community and Public Health Advisory Committee

- Mental health update: Progress and endorsement from the Mental Health Commission was noted.
- Diabetes strategy: There is to be a 'Diabetes Summit' 9th June with over 100 organisations attending, indicating the level of interest and the number of people involved and looking towards working together and with the community.
- Meningococcal B Vaccination Campaign: the time delay has given the opportunity to enable better planning in areas not previously covered.

Resolution

The Board approved the extension of the term of the following members to February 2005.

- Dr Peter Didsbury
- Ms Miria Andrews

Moved, Paul Cressey, **Seconded** Brent Morrissey. **Carried** Unanimously
Mr Eru Thompson will be contacted with regard to his availability.

7. Hospital Advisory Committee

Ross Keenan chaired the HAC meeting.

- The accreditation process was endorsed
- The agreement with Spotless will be renewed
- Board members will be invited to the opening of the crèche.

8. Disability Support Advisory Committee

- Opportunity for relocation of the Waiuku medical practices and other services to the Franklin Memorial Hospital site.
- Regional DiSAC chairs met last week.

Resolution

The Board approved the extension of the term of the following members to February 2005.

- Ms Chris Ellis
- Mr Bruce Ellery
- Professor Sir John Scott
- Ms Heather Grace

Moved, Brent Morrissey, **Seconded** Ross Keenan **Carried** Unanimously

9. Maori Health Advisory Committee

Airini Tukerangi provided an overview of the meeting. The report from the Committee Chair was tabled.

- Donor decisions: the need for public promotion and awareness of donor decisions was identified. It is intended to start discussion with PHAC to have a common strategy.
- MAPO devolution anticipated Dec 2006. Interest of MHAC in the devolution was noted.
- It is intended to meet with Manawhenua in September with new strategic relationship agreement.

10. Pacific Health Advisory Committee

- Organ donation: The Committee also noted that there was no funding to improve public awareness. PHAC is will work with MHAC on this issue.

Resolution

The Board approved the extension of the term of the following members to February 2005.

- Mr Sefita Haouli
- Ms Ailua Fatialofa
- Mr Ika Tameifuna

Moved, Juliet Walker, **Seconded** Ross Keenan **Carried** Unanimously

15. Achievement register

- Appropriate financial resourcing of the National Burns Unit,
- Successful launch of Smoke Free CMDHB on 24th May 2004

- Significant reduction in waiting list time for patients needing CT scans following the purchase of the new scanner.
- Additional funding has been provided to enable a further 450 joint replacements, 250 of which will be carried out for people living in the CMDHB region.
- Improving financial performance of 03/04, noting the containment of management cost and improved productivity.
- Significant savings negotiated in the extension of the agreement with Spotless Services.

Moved by Paul Cressey/Bob Wichman that the public and media be excluded from the, facilities services and site planning presentation and medico legal update, (OIA s 9(2)(i), Standing orders Schedule 2 cl 2(g)) to enable the carrying out of commercial activities. The motion was carried unanimously.

The meeting was reopened to the public at 15.22 pm.

17. General Business

There was no general business.

Dr Charles Small closed the meeting at 15.27 pm.

The next meeting of the Board will be Tuesday 13th July 2004 at Counties Manukau District Health Board, 19 Lambie Drive, Manukau City, at 1pm. Apologies have been received from Juliet Walker for the July Board meeting.

Signed as a true and correct record on the 13th day of July 2004

Chair Mr Ross Keenan

The minutes of the meeting of the Counties Manukau District Health Board of 8th June 2004 are approved.

Recommendation (moved Bob Wichman /seconded Paul Cressey)