

Minutes of the Meeting of the Members of the
Counties Manukau District Health Board
Held in the Board Room, Counties Manukau District Health Board,
19 Lambie Drive, Manukau
On Tuesday 9th October 2001 at 1.00pm

Present: Mr Ross Keenan (Chair), Dr Peter Jansen (Deputy Chair), Prof. Gregor Coster, Mrs Metua Faasisila, Mr Wayne McLean, Dr Debbie Ryan, Prof. Sir John Scott, Mr Geoff Wales

In attendance: Mr David Clarke, Mr Chris Mules, Mr Ron Pearson, Mr Alistair Burry (Secretary)

Apologies: None

1. Welcome

The Chair, Mr Ross Keenan, welcomed the Board and observers to the 9th public meeting of the Counties Manukau District Health Board, noting that there were 12 members of the public and one media representative attending.

2. Apologies

There were no apologies.

3. Ratification of Previous Minutes

The minutes of the previous Board meeting of the Counties Manukau District Health Board held on Tuesday 11th September 2001, having been circulated, were taken as read and confirmed, subject to the following corrections:

> Prof. Sir John Scott was added to the attendees, with apologies from the Secretary.

> Under 6.2 c), 4th bullet point, at Dr Ryan's request the sentence "Dr Ryan advised that the Manukau Polytechnic was in a good position to provide leadership on this issue." was deleted.

This recommendation was moved by Prof. Coster, seconded by Mr McLean and approved by Board members.

4. Matters Arising

- 6.2 b) Prof. Coster noted that he would forward the template to assist the Chair with the Board assessment requirements shortly.
- 6.2 j) It was noted that the final total raised from the Kidz First Appeal was \$123,000, not \$150,000 as advised previously.

5. Procedural Issues

5.1 Deputations

There were no deputations from the public.

5.2 Disclosure of Interest

The Register of Conflict of Interest was made available for review at the Board meeting. There were no additional declarations of Conflicts of Interest relative to the agenda. Prof. Coster noted that he had advised the Board that he had recently been appointed as a Trustee of the Institute of Rural Health.

9. Presentation: Mental Health – Intensive Community Services

A presentation was given to the Board by Dr Verity Humberstone, psychiatrist, on the Intensive Community Treatment unit. Dr Humberstone gave examples of the beneficial effects of the supervised treatment and anti-psychotic drugs administered by the ICT unit. There is currently capacity to handle 115 patients, but there is demand for up to 250 patients.

Prof. Coster congratulated Dr Humberstone on the achievements of the ICT unit.

10. Working Party Reports

10.1. Committee Appointments

a) Mana Whenua Committee Appointments

A letter has been received from the Chairperson of Mana Whenua I Tamaki Makaurau, Mrs Nganeko Minhinnick, nominating appointees to the three advisory committees of the Board. The Chair, Mr Keenan, had replied to the letter advising the names of the respective committee Chairs.

Mr McLean welcomed the appointments, noting that they were in terms of the Memorandum of Understanding with Mana Whenua signed earlier in the day.

The Board resolved (moved Mr McLean / seconded Mrs Faasisila) to accept the appointments of the Mana Whenua nominations to the Board committees. The Board duly authorised the resolution.

The appointments, which are for one year, are:

Hospital Advisory Committee

Eru Thompson
Jo Cameron

Community and Public Health Advisory Committee

Miria Andrews
Donna Richards

Disability Support Advisory Committee

Pare Rauwhero
Tahuna Minhinnick

The respective Chairs of the committees are to write to the new members, welcoming them to the committee.

b) Term of Appointments

The Chair, Mr Keenan, confirmed that all appointments to the Board committees, other than Board members, are for a period of one year from the date of appointment.

c) Treaty Relationships Advisory

The Board noted with pleasure the signing of the Memorandum of Understanding with Mana Whenua at the ceremony earlier in the day. Mr McLean and Dr Jansen were thanked by the Board for their assistance leading to the agreement and its signing.

Mr McLean commented that the relationship with Mana Whenua is a responsibility of the whole Board, not just the Maori members, and this was agreed by the Board.

Mr Keenan raised the question as to whether Treaty Relationships Advisory was the appropriate name given the importance of promoting initiatives to improve Maori health.

After due consideration, the Board resolved (moved Mr McLean / seconded Dr Jansen) **that the Board:**

- **Ratifies the Memorandum of Understanding between the Board and Mana Whenua dated 9 October 2001;**
- **Agrees to the formation of a Maori Health Advisory Committee the name of which shall be recommended by that committee to the Board in due course; and**
- **Invites Mana Whenua to join with Board members in forming that committee.**

The Board duly authorised the resolution. It was agreed that Mr McLean and Dr Jansen would continue to lead this process.

10.2. Community and Public Health Advisory Committee

The report by Prof. Coster (Chair) and the minutes of the meeting of the CPHAC committee held on 25th of September 2001 were noted. Suggested health indicators for the primary sector have been forwarded to the Chief Executive Officer for consideration.

Given the confirmation today of the two Maori appointments to the committee, it was agreed that a community member should fill the remaining place on the committee.

A report of the committee activities for March to September 2001 was tabled at the meeting and noted by the Board.

10.3. Hospital Advisory Committee

The report by Mr Wales (Chair) and minutes of the HAC committee held on 3 October 2001 were noted.

Mr Wales commented on the very satisfactory Post Implementation Reviews on the Kidz First and Acute Care buildings constructed under the Facilities Modernisation Project. Mr Wales noted that the success of these projects was largely due to the vision, planning and co-operation of all staff involved. Mr Clarke thanked Mr Wales for his input to the FMP programme.

It was agreed that the Post Implementation Reviews would be brought to the November Board meeting.

10.4. Disability Support Advisory Committee

Mrs Faasisila (Chair) advised that now that there were 5 committee members, meetings would start in November.

10.5. Treaty Relationships Advisory

Covered earlier in the meeting (10.1 c).

10.6. Pacific Health Advisory

The report by Dr Ryan (Chair) and the minutes of the meeting of the PAC committee held on 4 October 2001 were noted. Dr Ryan proposed some changes to the membership of the committee due to some resignations.

The Board resolved (moved Dr Ryan / seconded Mrs Faasisila) that Rev. Tavake Tupou and Mr Emi Ranacou be invited to attend the Pacific Health Advisory committee.

The Board duly authorised the resolution.

11. Capital Charge

CMDHB is required to pay quarterly a Capital Charge, based on the level of Government funding. The payment for the September 2001 quarter of \$1,958,000 is due on 28 October 2001.

Concern was expressed by members that the Board's limited funds were being paid to Government while a decision had not yet been received on the request for additional equity to enable the completion of the Adult Medical Centre building and construction of urgently required modern Neonatal facilities.

After due consideration the Board resolved (moved Mr Keenan / Seconded Mr McLean) to approve a capital charge payment (specified health payment) of \$1,958,000 payable on the 28th of October 2001 for the quarter ending 30 September 2001, subject to a letter of protest accompanying the payment.

The Board duly authorised the resolution.

8. Capital Expenditure

The Board noted that all requests were recommended by the Hospital Advisory Committee at their meeting on 3 October 2001.

After due consideration of the requests -

- **The Board resolved** (moved Mr Wales/ seconded Mr McLean) **that the Capital Expenditure Request for \$1,081,000 for Manukau Surgery Centre Infrastructure be approved.**
- **The Board resolved** (moved Mr Wales/ seconded Mr McLean) **that the Capital Expenditure Request for \$652,000 for Service Order Management be approved.**
- **The Board resolved** (moved Prof. Sir John Scott / seconded Mr McLean) **that the Capital Expenditure Request for \$442,200 for Wellchild/ Immunisation System Completion be approved.**

The Board duly approved all three requests for Capital Expenditure.

Mr Clarke undertook to give a presentation at the November Board meeting on the overall IT strategy.

7. Presentation: Intensive Home Visiting

The General Manager Pacific Health, Debbie Sorensen, gave a presentation to the Board on the proposed pilot programme of Intensive Home Visiting which is currently being established. The service will operate in Mangere and is one of two such pilot programmes initiated by the Ministry of Health (under the Government's Social Equities initiative), the other being in Tokoroa.

Funding for the two programmes is \$3.2m and it is expected that CMDHB will receive about \$2m of this for the Mangere pilot. Tenders for operators of the service will be issued by CMDHB next week.

It is planned to cover approximately 7,000 homes, monitoring progress on health related matters over a two year period. Expected outcomes will include Wellchild checks and immunisation, and in addition will also cover education & training and social matters.

12.2. Elections Update

Mrs Sorensen, the CMDHB Elections Officer, updated the meeting on the current Board elections. Postal ballots close at noon on Saturday October 13. Results are expected from the Local Bodies later that day on the 7 seats to be filled from the 75 candidates.

Mrs Sorensen will advise the Chair and the Minister of Health once she has received all the final results.

The Board resolved (moved Mr Wales / seconded Mrs Faasisila) that the public and media be excluded from the discussions on the following commercially sensitive items. The motion was carried unanimously.

Accordingly, the public and media were excluded from the balance of the meeting.

There being no further business the meeting concluded at 5.15pm.

Signed as a true and correct record on the day of 2001.

Chair:
Ross B Keenan

Recommendation (moved/ seconded)

The minutes of the meeting of Counties Manukau District Health Board of 9th October 2001 be approved.